

CITY OF MENTOR

APPLICATION FOR RESIDENTIAL DRIVEWAY

INSTRUCTIONS: Submit an application, site plan drawings and any supplemental information that may be required to assure compliance with the driveway regulations contained in City of Mentor Code of Ordinances, Chapter 1173.06(b), and site development standards including Driveway and Driveway Apron Standards of the Mentor City Engineer. Apron and Sidewalk paving within the right-of-way requires a Right-Of-Way Paving Permit, in accordance with Chapter 925 of the Mentor Code of Ordinances, issued by the Engineering Department. Driveway and driveway apron construction shall conform to the attached standards detail.

Drawings must include a site plan, which indicates:

- Property lines and location of all buildings and/or structures.
- Dimensions of the driveway in relation to: property lines; the right-of-way of any street abutting the lot; and the width of the driveway at the right-of-way line. Maximum width at the right-of-way is 20'.
- Direction of intended drainage on the pavement and the adjoining grade. Drainage should be graded to minimize standing water and shall not drain onto adjoining properties.

NOTE:

- Minimum 4" thick concrete for driveways, 6" thick concrete for aprons, both on a minimum 4" thick stone base.
- Asphalt overlays over existing concrete sidewalks or aprons are prohibited.

A registered surveyor or the property owner may prepare the site plan or the sample site plan may be used when all buildings are shown and the location of the driveway references the dimensions to lot lines and buildings.

PROJECT INFORMATION (Please Print)

Project Address: _____ Zoning: _____

Parcel Number(s): _____

Ward: _____ Census Tract: _____

DRIVEWAY and/or APRON INFORMATION:

New Driveway Addition to Existing Driveway Remove & Replace Driveway New Apron

Paving Material: concrete asphalt stone

Paving Thickness: _____ Driveway _____ Apron Stone Base Thickness: _____ Driveway _____ Apron

Name and Address of Property Owner: (Print Full Address)

Property Owner Name: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Phone Number: _____ Fax Number: _____

Email Address: _____

Name and Address of Applicant or Contractor: (Print Full Address)

Company Name: _____

Contact Person: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Phone Number: _____ Fax Number: _____

Email Address: _____

(REVISION 01/2010 ALL OTHER VERSIONS ARE OBSOLETE)

Mentor Municipal Center, 8500 Civic Center Boulevard, Mentor, Ohio 44060-2499 www.cityofmentor.com
 Economic & Community Development Department Phone 440-974-5740 Fax 440-205-3605 Email commdev@cityofmentor.com
 Engineering/Building Department Phone 440-974-5785 Fax 440-974-5708 Email building@cityofmentor.com

CITY OF MENTOR

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The undersigned hereby makes application to install/replace a Driveway as specified herein and as shown on the above or attached drawing, and does agree to comply with the provisions of the City of Mentor Code of Ordinances, and Engineering Standards whether the same is specified herein or not.

Applicant's Signature: _____ Date: _____

Applicant's Printed Name _____

Planning Division Approval _____ Date: _____

Building Department Approval _____ Date: _____


Driveway Zoning Permit Application

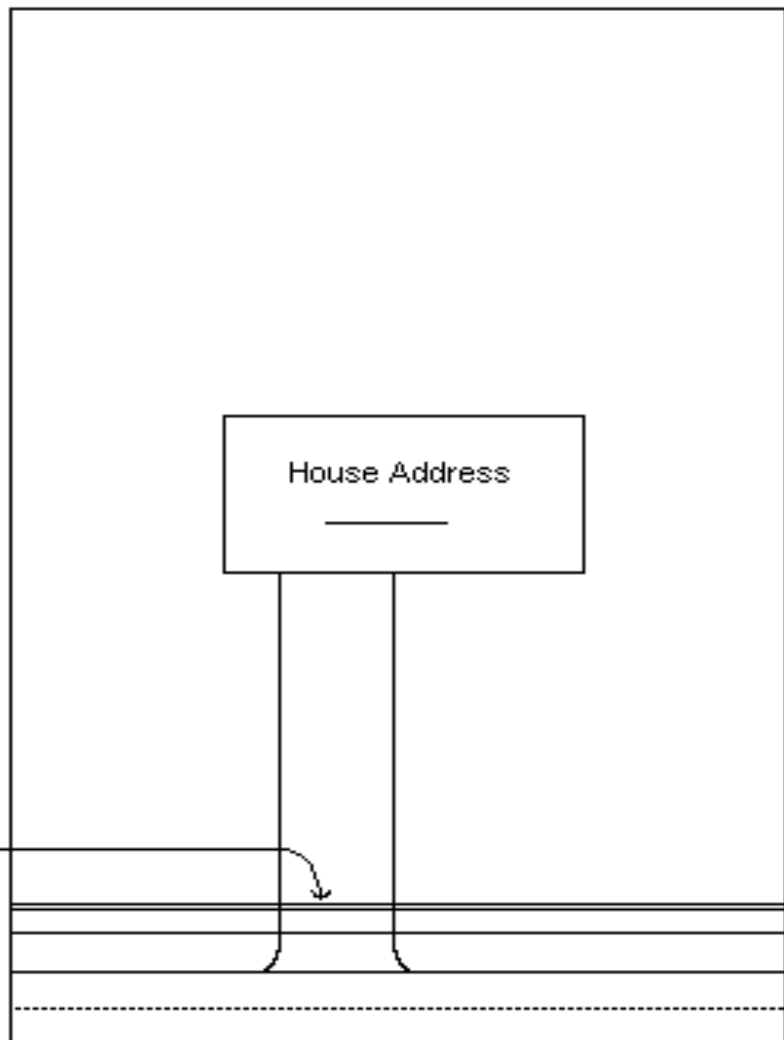
New Driveway
 Addition to Driveway
 Remove/Replace

Paving Material _____

Paving Thickness _____

Stone Base Thickness _____

*Indicate direction of drainage with arrow 



* Apron and Sidewalk paving within the right-of-way requires a Right-Of-Way Paving Permit, in accordance with Chapter 925.10 of the Mentor Code of Ordinances, issued by the Engineering Department.

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