

# Headlands BeachFest

## Food Vendor Information



**Secure YOUR spot at the beach!**  
**Saturday, July 25, 2015 11 am - 7 pm**

### **Event Location:**

Headlands Beach State Park, 9601 Headlands Rd., Mentor, Ohio 44060

### **Sponsored By:**

City of Mentor Parks & Recreation, 8500 Civic Center Blvd., Mentor, Ohio 44060 (440) 974-5720

Headlands Beach Fest celebrates the elements of wind, water and sand, creating an incredible event on Ohio's longest beach. Guests stroll among the 20+ arts vendors lining the paved walkway selling beach-themed items, take in kite flying, games, live music, wonderful food, and the highlight - five World Champion Sand Sculptors who will take to the beach in the Ohio's Master Sand Sculpting competition! The work they create from sand can only be described as amazing.

**Last year, more than 10,000 people attended and this year's festival will be even bigger!**

### **What We're Looking For**

The City of Mentor encourages food trucks and food vendors of all types to join us in serving the thousands of people who attend Headlands Beach Fest. We are looking for a variety of food of the highest quality.

### **Fees and Booth Space Information**

Vendors will be provided with a hard surface space in the center of the festival just off the beach. The fee is \$100 if your application is received on/before May 1, 2015. After May 1, the fee will be \$125. Vendors must supply everything needed. Stationary food vendors must provide their own tent/canopy, tables, and chairs. There is no access to electricity or water. Vendors should include a photo of their set up display or truck, or provide a link to the information online.

### **Set-Up and Take-Down**

Vendors may begin set-up at 8 am. Set-up must be completed by 10:45 am.

**Stationary Vendors:** Stationary food vendors may begin setting up at 8 a.m. and must be fully set up and ready to serve by 10:45 am. You must remain set-up until 7 pm, at which time vendors may bring their vehicles to their booth to load. Set-up and tear-down assistance is not available. Please plan accordingly .

**Food Trucks:** We realize that food trucks do not carry the inventory to participate in the entire festival so two time slots have been created. Please designate on the application which time slot you'd prefer (you can stay for both time slots at no additional cost). All trucks must be in place at least 30 minutes before their time slot begins.

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## Lake County Health Code Information

Vendors must meet all Lake County Health Department and Mentor Fire Department regulations along with displaying a current food service license as required by law. The Lake County Health Department will visit the site before 11 am to inspect food vendors and issue permits as needed. For Lake County Health Department Rules and Regulations use the following link, [http://www.lcghd.org/food\\_safety](http://www.lcghd.org/food_safety).

## Refunds

Notice of cancellation must be received June 26 to receive a refund less a \$40 processing fee. No refunds will be issued after June 26. No-shows will be removed from future festival consideration.

## Beach Weather

Please know that steady wind is often a factor at Headlands Beach State Park. Please be sure your display is designed to withstand unexpected gusts of wind. There is no rain date; the festival will go on rain or shine.

## Pre-Event Communication

Vendors will receive a packet of information containing a reminder about set-up and take-down, festival publicity information, a map of the event grounds, and a vendor space card to be displayed in your vehicle window. This packet will be mailed to vendors the first full week in July.

## Helpful Information

Contact for information:	Maggie Kuyasa (440) 974-5720
Website:	<a href="http://www.HeadlandsBeachFest.com">www.HeadlandsBeachFest.com</a>
Early bird application deadline:	May 1
Pre-Event Packets mailed:	July 6
Headlands Beach Fest	July 25

## Where To Stay

Vendors traveling to Mentor from out of town might consider one of these Mentor hotels:

### Best Western Lawnfield Inn & Suites

In-Hotel Dining: Skye Bistro & Pub  
8434 Mentor Avenue, Mentor, OH 44060  
(440) 205-7378  
Toll Free (866) 205-7378

### Corporate Lodgings

6956 Spinach Drive, Mentor, OH 44060  
(440) 974-7131 or (800) 455-1910

### Hampton Inn

5675 Emerald Court, Mentor, OH 44060  
(440) 358-1441

### Holiday Inn Express Hotel & Suites

LaMalfa Party Center  
5785 Heisley Road, Mentor, OH 44060  
(440) 357-0384

### Holiday Inn Mentor

7701 Reynolds Road, Mentor, OH 44060  
(440) 951-7333

### Residence Inn by Marriott

5660 Emerald Court, Mentor, OH 44060  
(440) 392-0800 or (800) 331-3131

### Studio 6

7677 Reynolds Road, Mentor, OH 44060  
(440) 946-0749

### Super 8 Motel

7325 Palisades Parkway, Mentor, OH 44060  
(440) 951-8558 or (800) 800-8000

### Value Place

Emerald Court, Mentor, OH 44060  
(440) 210-4700

# Headlands BeachFest

## Food Vendor Application

Secure YOUR spot at the beach!

Headlands Beach Fest, Saturday, July 25 - 11 am - 7 pm

Your Name \_\_\_\_\_

Business Name \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip Code \_\_\_\_\_

Cell Phone \_\_\_\_\_ Email \_\_\_\_\_

Name of Person Who Will Be On-site During the Event \_\_\_\_\_

Are you a stationary vendor or food truck?      Stationary Food Vendor      Food Truck

Food Trucks, please indicate preferred time slot:    11 am - 3:30 pm      3 - 7 pm

Please list all food items you intend to sell (attach a separate sheet if needed):

_____	_____
_____	_____
_____	_____
_____	_____

\_\_\_ Photos of the display included or (list link here \_\_\_\_\_)

\_\_\_ A check in the amount of \$ \_\_\_\_\_ is enclosed (\$100 before May 1; \$125 after May 1)

**Questions, please contact Maggie Kuyasa at (440) 974-5720 or by email at [kuyasa@cityofmentor.com](mailto:kuyasa@cityofmentor.com)**

*With the acceptance of this application, I consent to abide by the regulations of this show as stated. I agree to indemnify and hold without reprisal the City of Mentor and it's Headlands Beach Fest partners and sponsors, for any damage, loss or injury caused by any other person, fire, theft, water or accident. The City of Mentor has the right to demand the release of any space for failure to comply with the rules and the reallocation of space, and to reject any application. This agreement is entered into in accordance with the laws of the State of Ohio.*

Printed Name \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Return this signed application with payment in full. Make check payable to:**

**City of Mentor Parks & Recreation**  
Attention: Maggie Kuyasa, Recreation Coordinator  
8500 Civic Center Boulevard, Mentor, OH 44060

Stay in touch at [www.HeadlandsBeachfest.com](http://www.HeadlandsBeachfest.com)