



City of Mentor

8500 Civic Center Blvd. • Mentor, OH 44060-2499 • (440) 255-1100

JOB OPPORTUNITY

DATE POSTED: September 5, 2025

CITY OF MENTOR CODE ENFORCEMENT SUPERVISOR

The City of Mentor is seeking a full-time, *Code Enforcement Supervisor* to provide supervision and coordination of the property maintenance and rental housing inspection programs. Work involves significant contact with the public and requires excellent customer service and communication skills in receiving, recording, and resolving complaints to ensure that properties are kept to the standards set forth in the Mentor Code of Ordinances. Applicants must possess a four-year college degree with major course work in public or business administration, management, criminal justice, or a related field; or an equivalent combination of training and experience to successfully perform the duties of this position. Minimum three years of administrative, managerial, or supervisory experience in zoning, inspection, planning, law enforcement, or construction is preferred to provide the requisite knowledge, skills, and abilities relative to code enforcement. Knowledge of Microsoft Office required. ICC/AACE Property Maintenance & Housing Inspector Certification required within 12 months of hire. A complete job description can be found on the City's website. A valid driver's license is required.

Annual salary range: \$51,223.38-\$94,473.60, depending on qualifications and includes a comprehensive benefit package.

Apply online at workformentor.com. Applications are also available in the Human Resource Office, Mentor Municipal Center 3rd Floor, 8500 Civic Center Blvd., Mentor, OH 44060. Applications will be reviewed upon receipt and will be accepted until the position is filled.

The City of Mentor is an Equal Opportunity Employer and will not discriminate in its employment practices due to an applicant's race, color, religion, sex, sexual orientation, gender identity, national origin and veteran or disability status. EOE/ADA