

FY 2025 Annual Action Plan

City of Mentor, Ohio



8500 Civic Center Boulevard
Mentor, OH 44060

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The City of Mentor has been awarded **\$160,804** in CDBG FY 2025 funds for the program year beginning on October 1, 2025, and ending September 30, 2025. As an entitlement community, the City of Mentor intends to use its allocation (B-24-MC-39-0033) on smaller public service, single family residential rehabilitation and public handicap accessibility projects, which are mostly exempt from environmental review.

Mentor is in the fourth year of a five-year Consolidated Plan cycle, which runs from FY 2022 to FY 2026. The city has undertaken a review of community needs, which has been accompanied by community input and guidance on the use of this CDBG allocation. Based on the review, Mentor will be allocating grant funds to programming for supportive services, safe and decent housing, and accessibility improvements for the disabled

The objective of this plan is to reduce housing cost burdens and maintain the housing stock especially for the high number of aging homeowners in Mentor; and secondly, to continue supporting public service agencies operating in Lake County, which provide services to current and former Mentor residents and fulfill the goals of H.U.D.

Outcomes will be measured in the number of homeowners provided with housing rehabilitation and the number of individuals assisted through the various public service agencies, assistance to homeless and the special needs population.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items, or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis, or the strategic plan.

Proposed for FY 2025

- 1) Lifeline (2-1-1 Call Line) / \$5,000 / Administration / Schedule Homeless into Sheltered Living
- 2) Project Hope Homeless Shelter / \$4,500 / Administration / Provide for 20 Homeless Stays for Low to Moderate Income Clientele

- 3) Forbes House Domestic Shelter / \$3,500 / Administration / Low to Moderate Income Clientele
- 4) Mentor Senior Center Special Elders / \$5,620 / Operations / Provide Aid to Physically Challenged / Low to Moderate Income Clientele
- 5) Lake County Free Clinic / \$5,500 / Operations / 20 visits from Mentor residents / Low to Moderate Income Clientele
- 6) WRCDC (SFHR) / \$60,000 / Administration / Rehabilitation of Four to Five Homes / Low to Moderate Income Clientele
- 7) Lake County United Way / \$4,000 / Entrance Sidewalk Replacement / Public Access
- 8) Mentor City Senior Center (Heated Sidewalks) / \$24,359 / ADA accessibility / Public Access improvements
- 9) Mentor Senior Center / Patio Door Auto Opener / \$6,325 / ADA accessibility / Public access improvements
- 10) Cleveland Rape Crisis Center / Mentor Office Improvements for Walk-Ins / \$4,000 / Low to Moderate Income Clientele
- 11) Birthright Lake County / Mentor Office Improvements for Walk-Ins / \$3,000 / Low to Moderate Income Clientele
- 12) Lake County Council on Aging / Mentor Snow Lift for 72 Seniors / \$10,000 / Low to Moderate Income Clientele
13. Administration Cap (Max 20%) / \$24,500 / Administration / Advertising, administration salaries etc....

The city's projected outcomes will be essentially the same as previous years and include assisting low- and moderate-income individuals, senior citizens with challenges related to housing, medical care and accessibility.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

FY 2024

At the time of this submittal, most projects from PY 2024 have been successfully completed. Mentor is still waiting on the Western Reserve Community Development Corporation (WRCDC) to finish its Single-Family Housing Rehabilitation (SFHR) projects, however.

The SFHR program is important to the city and its residents, as it provides a five-year forgivable loan if homeowner do not sell the property. The program gives the city's most disadvantaged population access to capital they are otherwise not qualified for and appreciates the value of the home. On average, the SFHR program provides funds to five households per year.

Previous Mentor CDBG subrecipients carried over from FY'24 -- either with the same project or different -- were approved and with the same amounts of funding. Additional resources made available by a substantial amendment were used for ADA sidewalks ramps and a backup generator at the Mentor Headlands Community Center. Funding proposed originally for L.E.D. fixtures at the United Way was changed to assist their food bank.

The city of Mentor's past CDBG programming has been successful providing funding for a diverse group of local organizations, which provide single- family housing rehabilitation, shelter for victims of domestic violence, shelter for those experiencing homelessness, mental health services, medical and 2-1-1 services.

Mentor's largest contribution over the past few years has gone to housing rehabilitation for low- to moderate-income families, which includes mostly roof replacements and plumbing repairs.

Grant funds provided to local service providers have positively impacted residents living in the city of Mentor. The awards have helped to provide shelter and education for those experiencing homelessness and victims of domestic violence. This programming over the years has provided hundreds of Mentor residents with stable housing and a foundation to prosper.

Annual awards to shelter agencies and important social service providers have previously included assistance to a mental health counseling facility, a free medical and dental healthcare facility. These agencies provide additional services often inaccessible to low- to moderate-income individuals who lack insurance coverage or necessary funds. Providing these services at no-cost is imperative, as mental health services can heal those with substance abuse and mental health ailments, prevent substance abuse, and stabilize challenging family dynamics; all of which can perpetuate poverty.

Access to free medical care is also essential when serving the low- to moderate-income residents of Mentor, as it prevents health deterioration or alleviates chronic illnesses or injuries.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

Summary from citizen participation section of plan.

The City of Mentor held two public hearings in preparation for the Annual Action Plan. The notice for the first public hearing was published on March 14, 2025, in The News-Herald and the City's website; the date of the first public hearing was on Thursday, April 3 at 2:00 PM. There were no attendees at the first public hearing.

Notice of the second public hearing was publicized in The News-Herald on Friday, June 27, 2025, notifying the community of the upcoming meeting to be held on Tuesday, July 8, 2025, at 3:00 PM. No participants attended the meeting.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

No comments were received from the public.

6. Summary of comments or views not accepted and the reasons for not accepting them

No comments were received from the public at the two public meetings. Applications were made available online and distributed to former subgrantees and other interested parties.

7. Summary

The City of Mentor has been consistent in its use of CDBG funding, with nearly 100% of funding used to assist low- to moderate-income individuals and families, rehabilitate elements of their residence, remove architectural barriers for accessibility, have access to public services, and in the past to provide access to capital for small business growth.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	MENTOR	City Manager's Office

Table 1 – Responsible Agencies

Narrative (optional)

Consolidated Plan Public Contact Information

Kevin Grippi, Grant Supervisor

City of Mentor

8500 Civic Center Boulevard

Mentor, Ohio 44060

440-974-5714

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AP-10 Consultation – 91.100, 91.200(b), 91.215(l)

1. Introduction

The City of Mentor is in contact with all essential public service organizations operating in the block grant arena within the city and Lake County. The number of public service agencies in the area is relatively few and unchanging.

All local public service agencies were personally contacted and requested to make FY 2025 applications for funding assistance. The scope of activities funded in this CDBG Action Plan is nearly identical as in previous years. In some years, more building projects are undertaken; in others, funding for small business loan programs were given higher priority. The level of HUD grant funding received by the city determines allocations.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))

Mentor has no public housing units within its boundaries; however, city leadership is dedicated to promoting fair housing within its borders. The city will continue to work with the Lake County Board of Commissioners and Lake Metropolitan Housing Authority and further develop its in-house efforts to educate the public on the need for fair housing. Each year, the city does make it a priority to fund the county's only homeless shelter - Project Hope. The city also provides funding for the county's only domestic violence shelter - Forbes House. Through funding both agencies, the city has shown its dedication to ensuring a higher quality of life for the most vulnerable residents.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

Mentor's CDBG staff regularly attend Lake County Continuum of Care meetings where most of the city's subrecipients are participates. During these meetings, staff gains a good understanding of the current community needs for grant funding and other resources. Mentor makes it a priority to assist the only homeless and domestic violence shelters in Lake County. Both serve an integral role in preventing homelessness among vulnerable populations.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

Mentor does not use its CDBG funding for ESG and HMIS. Therefore, consultation with the Continuum of Care on those matters is not necessary.

2. Describe Agencies, groups, organizations, and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities.

The agencies belonging to Lake County Continuum of Care include Project Hope for the Homeless, The Forbes House (domestic abuse shelter), Fair Housing Resource Center, Love Inc. of Lake County, Saint James Episcopal Church, Painesville, Catholic Charities Lake County, Motivate Lake County, Lifeline, Inc. (Lake County Community Action), Lake County Ohio Veterans Service Office, Lake County Planning & Community Development, Extended Housing, Cross Outreach Ministry, Little Annies Hope Train, Lake Metro Housing, Extended Housing, Mentor Schools, Veterans Administration, Sub Zero Mission, Front Line Services, Salvation Army, Crossroads health, Lake Free Clinic, Lake Jobs & Family Services,

Table 2 – Agencies, groups, organizations who participated.

1	Agency/Group/Organization	Project Hope
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-homeless Services-Health Services-Education
	What section of the Plan was addressed by Consultation?	Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	A site visit with the executive director by Mentor's Grant Supervisor.
2	Agency/Group/Organization	Forbes House
	Agency/Group/Organization Type	Services-Victims of Domestic Violence
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Met with director of Forbes House at a Continuum of Care meeting.

3	Agency/Group/Organization	Lifeline, Inc.
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Health Services-Education
	What section of the Plan was addressed by Consultation?	Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Met with director during a site visit.
4	Agency/Group/Organization	Lake County Free Clinic
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Health
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Met with director during a site visit.

Identify any Agency Types not consulted and provide rationale for not consulting.

The research done to complete the AI included input from multiple stakeholders. Therefore, the Mentor is not aware of any other agencies to consult.

Other local/regional/state/federal planning efforts considered when preparing the Plan.

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Lake County Continuum of Care	Support of the unhoused

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal setting.

There was no participation at the public meeting, despite advertising the project twice in the local newspaper. However, the office did receive calls from the United Way, Cleveland Rape Crisis Center, Birthright of Mentor and the Lake County Council on Aging inquiring about possible projects. The impact of the conversations did not influence final decisions. The 2025 Action Plan will be posted on the City's website (www.cityofmentor.com) and placed on file at the local public library and its branches as well as the city's planning & development office.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Newspaper Ad	Non-targeted/broad community	No attendance at either public meeting	No comments received.	None received.	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

The only anticipated or expected resources to be used in the accomplishment of this plan are those provided by the grant; the FY2025 allocation is **\$160,804**.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	160,804	0	0	160,804	0	Mentor's annual CDBG allocation from HUD for FY2025 will be \$160,804.
Other	public - federal	Admin and Planning	0	0	0	0	0	

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
Other	public - federal	Other	0	0	0	0	0	

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied.

All of FY 2025 City of Mentor CDBG Sub-recipients will benefit from federal financial assistance by experiencing validation of their programs. In several cases federal funding from CDBG were useful as the first dollars-in and provided incentive for other public and private contributions.

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan.

There is no publicly owned land or property, which can be used to address the needs of the plan.

Discussion

All subrecipients from 2024 who re-applied will be funded in 2025 at the same levels for the same or similar projects in addition to support to the United Way for office lighting improvements.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Assisting Homeless and Special Needs Population	2022	2026	Homeless/Public Service	City of Mentor	Support Services	CDBG: \$24,120	Homelessness Prevention: 50 Persons Assisted
2	Suitable Living Environment	2022	2026	Public Facility Improvements	City of Mentor	Housing Rehabilitation	CDBG: \$60,000	Homeowner Housing Rehabilitated: 6 Household Housing Unit
3	Administration	2022	2026	Program Administration	City of Mentor	Administration	CDBG: \$25,000	General administration to benefit 150 people
4	Support Services	2022	2026	Social Services	City of Mentor	Support Services	CDBG: \$7,000	Other: 100 Other
5	Infrastructure Improvements	2022	2026	Infrastructure Improvements	City of Mentor	Infrastructure Improvements	CDBG: \$44,684	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 1000 Persons Assisted

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Assisting Homeless and Special Needs Population
	Goal Description	100 Overnight housing
2	Goal Name	Suitable Living Environment
	Goal Description	100
3	Goal Name	Administration
	Goal Description	Manage CDBG Program
4	Goal Name	Support Services
	Goal Description	Support services combine assistance to Lifeline-211, Forbes House (Domestic Violence Shelter), Special Elders (Senior Center), Lake County Free Clinic (Medical), and Lake County United Way, Cleveland Rape Crisis Center, BirthRight Lake County, Council on Aging – Operation Snow Lift.
5	Goal Name	Infrastructure Improvements
	Goal Description	ADA sidewalk ramps and ADA access improvements.

Projects

AP-35 Projects – 91.220(d)

Introduction

The city of Mentor wishes to support 13 projects with accomplishing the following four categories: accessibility, support services, rehabilitation (housing) and administration.

Projects

#	Project Name
1	Grant Administration
2	Lifeline-211
3	Project Hope for the Homeless
4	Forbes House Domestic Shelter
5	Senior Center Special Elders
6	Lake County Free Clinic
7	WRCDC - SFHR
8	Mentor Sidewalk Ramps
9	Senior Center Heated Sidewalks
10	Senior Center Automatic Patio Door Opener
11	United Way
12	Cleveland Rape Crisis Center
13	Birthright Lake County Mentor
14	Council on Aging Snow Lift for Seniors

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs.

The largest investment will be in the single-family housing rehabilitation (SFHR) program managed by the Western Reserve Community Development Corporation. The program is annually granted the city's largest CDBG allocation. This is due to the fact housing rehabilitation is identified in the city's consolidated plan as Mentor's greatest priority. Making the community handicapped accessible was also a significant priority, and the installation of handicapped sidewalk ramps and heated sidewalks at the Mentor Senior Center is all part of improving ADA access. Public services are funded to the maximum amount allowed and are allocated to organizations with a proven track record.

AP-38 Project Summary
Project Summary Information

1	Project Name	Grant Administration
	Target Area	City of Mentor
	Goals Supported	Administration
	Needs Addressed	Administration
	Funding	CDBG: \$25,000
	Description	Grant Administration
	Target Date	9/30/2026
	Estimate the number and type of families that will benefit from the proposed activities	Mentor's population is approximately 47,500. The community has roughly 20,000 residences.
	Location Description	City of Mentor
	Planned Activities	Grant administration
2	Project Name	Lifeline-211
	Target Area	City of Mentor
	Goals Supported	Support Services
	Needs Addressed	Support Services
	Funding	CDBG: \$5,000
	Description	To assist current and former Mentor residents who are unhoused by scheduling appointments for Project Hope Homeless Shelter and the Lake County Free Clinic.
	Target Date	9/30/2026
	Estimate the number and type of families that will benefit from the proposed activities	100 low-income families.
	Location Description	8 North State Street, Suite 300 Painesville, Ohio 44077
	Planned Activities	To provide information regarding available social services and to make housing and medical appointments for current and former residents of the City of Mentor.
3	Project Name	Project Hope for the Homeless

	Target Area	City of Mentor
	Goals Supported	Assisting Homeless and Special Needs Population
	Needs Addressed	Support Services
	Funding	CDBG: \$4,500
	Description	Provide shelter for former Mentor residents in need of assistance.
	Target Date	9/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	25 individuals
	Location Description	25 Freedom Road Painesville, Ohio 44077
	Planned Activities	Provide shelter and needed services for the unhoused.
	Planned Activities	Removal of existing concrete sidewalk and installation of new concrete ADA sidewalk ramps.
4	Project Name	Forbes House
	Target Area	City of Mentor
	Goals Supported	Domestic Abuse Shelter
	Needs Addressed	Support Services
	Funding	CDBG: \$3,500
	Description	Funds to be used for operation of Lake County's only domestic violence shelter.
	Target Date	9/30/2026
	Estimate the number and type of families that will benefit from the proposed activities	20
	Location Description	Forbes House (Domestic Abuse Shelter with a confidential address) Painesville, Ohio
	Planned Activities	Counseling and shelter for abused spouses and children.
5	Project Name	Senior Center Special Elders
	Target Area	City of Mentor

	Goals Supported	Assisting Special Needs Population
	Needs Addressed	Support Services
	Funding	CDBG: \$5,620
	Description	Provide physically challenged seniors with personal assistance to access and use services at the Mentor Senior Center.
	Target Date	9/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	50 individuals.
	Location Description	8484 Munson Road Mentor, Ohio 44060
	Planned Activities	To assist seniors with physical limitations to access services provided at the Mentor Senior Center.
6	Project Name	Lake County Free Clinic
	Target Area	City of Mentor
	Goals Supported	Support Services
	Needs Addressed	Support Services
	Funding	CDBG: \$5,500
	Description	To provide free medical care to current and former Mentor residents who have a low to low-moderate income.
	Target Date	9/30/2026
	Estimate the number and type of families that will benefit from the proposed activities	20 residents
	Location Description	462 Chardon Street Painesville, Ohio 44077
	Planned Activities	To provide medical care for uninsured and underinsured chronic patients from Mentor who come to the clinic at least three times a year for labs to diagnose and monitor conditions. Assistance will also provide for medication, medical supplies, equipment, patient education, referrals, and specialty care for acute care patients.

7	Project Name	Single Family Housing Rehabilitation (Western Reserve Community Development Corporation)
	Target Area	City of Mentor
	Goals Supported	Suitable Living Environment
	Needs Addressed	Housing Rehabilitation
	Funding	CDBG: \$60,000
	Description	To provide financial assistance to qualified Mentor homeowners for repairs to roofs, gutters, plumbing and installation of handicap accessible railings and ramps.
	Target Date	9/30/2026
	Estimate the number and type of families that will benefit from the proposed activities	Assist with rehabilitating five to seven houses depending on the scope of projects and material costs.
	Location Description	To be determined by suitable applications within the City of Mentor.
	Planned Activities	The primary focus is to provide \$10,000 per applicant to repair/replace five to six household roofs in the City of Mentor. However, the cost of roofing material has increased to the point where an average repair now costs \$20,000.
8	Project Name	Mentor ADA Sidewalks & Ramps
	Target Area	South of SR 84 and east of Hart Road
	Goals Supported	Accessibility
	Needs Addressed	Accessibility
	Funding	\$24,359
	Description	Replace sidewalk
	Target Date	9/30/26
	Estimate the number and type of families that will benefit from the proposed activities	600 middle income families
	Location Description	South of SR 84 and east of Hart Road

	Planned Activities	Replace damaged concrete sidewalks and install ADA ramps
9	Project Name	Mentor Senior Center - Automated Door Openers
	Target Area	City of Mentor
	Goals Supported	Allow members physical access throughout the complex without assistance.
	Needs Addressed	Automated door opener access to patio
	Funding	CDBG: \$6,325
	Description	Install automated door openers
	Target Date	9/30/2026
	Estimate the number and type of families that will benefit from the proposed activities	5,000 members
	Location Description	8484 Munson Road Mentor, Ohio 44060
	Planned Activities	Install automated door openers
10	Project Name	United Way - Food Bank
	Target Area	City of Mentor
	Goals Supported	Serving Low to Low Moderate-Income Residents
	Needs Addressed	Hunger
	Funding	\$4,000
	Description	Food Bank Operation
	Target Date	9/31/26
	Estimate the number and type of families that will benefit from the proposed activities	75
	Location Description	9285 Progress Parkway, Mentor, Ohio 44060
	Planned Activities	Food distribution

11	Project Name	Cleveland Rape Crisis Center, Mentor Office
	Target Area	City of Mentor
	Goals Supported	Comfort clients in crises
	Needs Addressed	Anxiety
	Funding	CDBG: \$4,000
	Description	Purchase a sensory pod
	Target Date	9/30/2026
	Estimate the number and type of families that will benefit from the proposed activities	80
	Location Description	8224 Mentor Avenue, #134 Mentor, Ohio 44060
	Planned Activities	
12	Project Name	Birthright Lake County, Mentor Office
	Target Area	City of Mentor
	Goals Supported	Provide for pregnant women and newborn infants
	Needs Addressed	Diapers, formula
	Funding	CDBG: \$4,000
	Description	Diapers, formula, supplies, shelving for distribution process
	Target Date	9/30/2026
	Estimate the number and type of families that will benefit from the proposed activities	20
	Location Description	8224 Mentor Avenue, #134 Mentor, Ohio 44060
	Planned Activities	
13	Project Name	Lake County Council on Aging – Operation Snow Lift
	Target Area	City of Mentor
	Goals Supported	Assist LMI Seniors with snow removal

	Needs Addressed	Clear driveways of snow
	Funding	CDBG: \$10,000
	Description	Issue vouchers to qualified residents for snow removal
	Target Date	9/30/2026
	Estimate the number and type of families that will benefit from the proposed activities	72
	Location Description	8520 East Avenue, Mentor, Ohio 44060
	Planned Activities	Diaper and formula distribution

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed.

Project Hope for the Homeless is a 501(c)(3) organization and Lifeline, Inc (2-1-1 Helpline) provide emergency shelter, care and guidance to individuals and families experiencing homelessness in the city of Mentor and around Lake County since 1993. Both Project Hope and Lifeline directly benefit former Mentor residents who need services to get back on their feet. The organizations provide information tools for their clients and guests to get off the streets and rebuild their lives in a self-sufficient way, which allows them to productive citizens.

Geographic Distribution

Target Area	Percentage of Funds
City of Mentor	100

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

All the projects supported with Mentor's CDBG funds will primarily benefit the residents of Mentor. However, Project Hope and Lifeline 2-1-1 serve Mentor as well as all of Lake County. The organizations provide the only homeless shelter (Project Hope) and means for scheduling (2-1-1) a stay at the homeless and domestic abuse shelter. The same can be said for the United Way, Free Clinic of Lake County, Birthright of Mentor, Cleveland Rape Crisis Center and the Lake County Office on Aging who provide various forms of assistance and free health care for vulnerable residents from Mentor, but also Lake County.

Discussion

In FY 2024, around 80% of the Project Hope guests had positive outcomes. Success is defined by those who end the cycle of homelessness through treatment and /or secure housing.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The City of Mentor allocates grant funds each year to the single-family housing rehabilitation program, which offers financial assistance to low- and moderate-income families for housing improvement projects (i.e., roof replacement, basic plumbing) with a five-year forgivable lien.

This assistance alleviates the financial burden for many of the city's low-moderate income homeowners who cannot secure traditional loans due to poor credit or low income. The program helps to maintain housing stock, while meeting the needs of residents.

One Year Goals for the Number of Households to be Supported	
Homeless	50
Non-Homeless	100
Special-Needs	100
Total	250

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	5
Acquisition of Existing Units	0
Total	5

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

The City of Mentor is dedicated to ensuring grant funds are used for repairs to low to low-moderate income housing. It accomplishes this mission by allocating annually to the county's only homeless shelter domestic violence shelter. Lastly, the city contributes grant funds to the single-family housing rehabilitation program, which ensures low- and moderate-income homeowners will not be overburdened with ever escalating housing rehabilitation costs. This program also has proven to direct working capital to individuals and families who do not qualify for traditional financing and have no options for completing rehabilitation projects without grant funds.

AP-60 Public Housing – 91.220(h)

Introduction

The City of Mentor does not have any public housing units within its municipal boundaries. However, the city has been and continues to be dedicated to identifying opportunities to assist Low-moderate income families and provides resources annually to organizations within Mentor who promote and assist with affordable housing.

Actions planned during the next year to address the needs to public housing.

The City of Mentor will continue its efforts to support fair housing with a goal of increasing its own role in local efforts by identifying new partnerships.

Actions to encourage public housing residents to become more involved in management and participate in homeownership.

Since there are no public housing facilities in Mentor, this question is not relevant.

If the PHA is designated as troubled, describe the way financial assistance will be provided or other assistance.

Not applicable.

Discussion

The city of Mentor does not have any public housing units within its boundaries. However, it will continue to support organizations who alleviate financial burdens for low- and moderate-income residents. The city is also dedicated to continuing its efforts to establish new relationships, which further fair housing education.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The city of Mentor supports Lake County's only homeless and domestic violence shelter. Both organizations use CDBG funds to help those who are unhoused and to aid in the prevention of homelessness.

The city strives to fund both agencies each year, as they provide valuable resources to the low-to moderate-income population of mentor. As such, the city will fund both organizations in FY2025.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The city will continue to assist the Lake County Continuum of Care consortium through financially supporting Project Hope and the Forbes House.

Addressing the emergency shelter and transitional housing needs of homeless persons

Emergency shelter is provided by Project Hope and the Forbes House; both entities have been funded with CDBG financial assistance for PY2025. A suitable partner has not yet been found for the transitional housing needs in the community.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The city will continue to work with the Lake County Continuum of Care. And, when requested, consider providing funding within regulatory restrictions for organizations to address issues related to being chronically unhoused.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services,

employment, education, or youth needs.

See above.

Discussion

CDBG funding for public services is always limited due to the imposed spending cap. However, Mentor always works to adequately allocate available funds to organizations who provide a variety of needed services and programming for low to low-moderate income families in the city.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

Market forces driving suburban-style development in Mentor will continue to make housing affordability an issue for buyers at all socio-economic levels.

Fees in Mentor remain affordable and are not a burden to development. However, Mentor is nearly built-out and most development has occurred where the expense of construction has put prices out-of-the-reach for first-time home buyers.

As Mentor's market forces continue to develop the remaining residential land with higher-end housing unit prices for homes will move upward.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment.

No actions are planned in PY2025.

Discussion:

No further discussion.

AP-85 Other Actions – 91.220(k)

Introduction:

See AP75

Actions planned to address obstacles to meeting underserved needs.

See above.

Actions planned to foster and maintain affordable housing.

See above.

Actions planned to reduce lead-based paint hazards.

The city's single-family housing rehabilitation program is the primary vehicle for accessing and remediating lead-based hazards as specific projects are undertaken to expose and disturb those surfaces.

Actions planned to reduce the number of poverty-level families.

The city will continue to work with the Lake County Continuum of Care to address this issue with the limited funds available.

Actions planned to develop institutional structure.

Institutional structure will continue to be enhanced as training opportunities become available.

Actions planned to enhance coordination between public and private housing and social service agencies.

The city is continually searching for viable partners to work with and assist in the housing sector.

Discussion:

Mentor works to fund multiple organizations each year, which reduces the amount of financial assistance each entity receives and the overall impact. Another issue has always been the availability of viable partners to undertake specific goals, such as transitional housing. Lastly, allocation of available funding in relation to addressing issues identified in Mentor's Consolidation Plan; namely, the burden of inflation and rising housing/repair costs means other issues may not be addressed.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I) (1,2,4)

Introduction:

Program Income (PI) for FY2024 was \$0.

The breakdown of PI funding is \$3,321 in returned liens in FY'24 and \$1,381 from accrued interest.

The city has no Section 108 loans, urban renewal settlements, Float, or urgent needs activities. The percentage of CDBG funds to benefit LMI persons is approximately 80% of grant funds, less the traditional funds retained for administration activities and ADA Sidewalk Ramps.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	71.00%

\$24,459 or 15% of the FY'25 CDBG allocation will benefit the greater community through the installation of ADA sidewalk ramps south of State Route 84 and east of Hart Road for accessibility.

100% of Program Income revenue accrued over years from single-family housing rehabilitation returned liens (e.g., from homes prior to the expiration of a five-year lien) and unused Neighborhood Stabilization Funds is in the process of being reprogrammed through a substantial amendment.