

ANNUAL REPORT



2022



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Foreword

As Chief of Police, I am proud to present the 2022 Annual Report for the City of Mentor Police Department. This report details the activities and progress made by the department in 2022.

The format is a compilation of individual section reports brought together into a single document. This allows for a unique overview of department operations as viewed by the personnel who are responsible for program implementation. The Mentor Police Department continues to receive much support from the City Manager, his staff, other city departments, and City Council. It is vitally important to also acknowledge the support offered by the citizens of this community. Our community continues to



reach out a hand to law enforcement, and we are proud to join with you to make this city a safe place to live, work, and play with strong police-community relationships.

Although the Mentor Police Department, like departments all over the country, continues to experience challenges in the area of recruitment, we are committed to maintaining our high standards as we recruit and hire new officers. Maintaining the quality of our officers is, and will remain, one of our highest priorities.

Ken Gunsch
Chief of Police

Mission Statement

We, the members of the Mentor Police Department, vow to uphold the Constitution of the United States and the State of Ohio, to maintain order, and to protect life and property. We pledge to promptly deliver the highest quality service and wisely use available resources. We shall strive to improve the quality of life for the community and endeavor to be role models.

We will accomplish our mission through innovation, problem-solving and community involvement.

In accepting this challenge, we will genuinely pursue our core values of *Integrity, Caring, Fairness* and *Professionalism*.

INTEGRITY

We are dedicated to individually upholding the public trust and being held accountable for performing our duties ethically, morally, and honestly.

CARING

We are dedicated to showing concern, courtesy and sensitivity to ourselves, fellow employees, and those we serve. We will be compassionate and treat everyone as we wish to be treated.

FAIRNESS

We are dedicated to treating all persons with respect, understanding and dignity. We will consistently use common sense in a non-discriminatory fashion to promote harmony and equality.

PROFESSIONALISM

We are dedicated to providing the community with a competent, responsive and supportive department. We will provide quality service through effective communication, cooperation, and personal involvement. Our commitment to excellence in all we do will present a professional image.

The **Mentor Police Department** consists of three major divisions, each responsible for separate duties and functions, but designed to offer support to each other. Currently the Police Department consists of the Administrative Division, Operations Division, and Support Services Division. The Command Staff of the Police Department is made up of the Chief of Police, who oversees the entire Department, and three Captains each of whom command one of the three Divisions. The Command Staff works at coordinating all the efforts of the Police Department to achieve the Department's goals and objectives. The Chief and the Captains are assisted by two full time secretaries. The Victim's Assistance program is directed through the office of the Chief of Police.

Distinguished Awards

To recognize outstanding work and achievement, the Mentor Police Department has adopted the Lake County Association of Chiefs of Police (LCACP) Award Program. The awards consist of a citation bar to be worn on the officer's uniform and a written account of the award to be placed in the officer's personnel file.

Some awards are issued internally through the department. The Medal of Honor, Distinguished Service, Combat Cross, Injured on Duty, and Life Saving Award are normally awarded by the LCACP awards committee. Occasionally an officer is recognized for his or her achievements by outside agencies and businesses.

Phil Croucher	Officer of the Year (for 2021)
Bob Pestak	Civilian of the Year (for 2021)
Ray O'Brien	Letter of Commendation (January)
Anthony Childs	VFW Public Servant of the Year
Chuck Cox	Knights of Columbus Blue Coat of the Year (June)
Mark Fetheroff	Crisis Intervention Team Officer of the Year from CALMHS
Anthony Childs	Lake County Chiefs of Police Lifesaving Award (April)
Austin Friel	Lake County Chiefs of Police Lifesaving Award (April)
Ryan Heramb	Lake County Chiefs of Police Lifesaving Award (November)

Mentor Police Victim Assistance Program

The Mentor Police Victim Assistance Program addresses the needs of crime victims in the cities of Mentor and Mentor on the Lake. Our program has served over 6,500 victims since its inception in 1997. The program currently employs one full time Victim Advocate who works in cooperation with the police department, municipal court, probation department, and prosecutor's office in assisting victims through the criminal justice process. A volunteer also provides clerical assistance to the program.

The goal of the program is to provide prompt, personalized services to citizens victimized by crime. Victims are provided written notifications regarding hearings and made aware of their rights as a victim. Victims are welcome to meet individually with the Advocate concerning their individual needs and concerns. Services may begin from the moment a victim makes a police report and continue through sentencing and probation. The Advocate is available to provide victims with court accompaniment, crisis intervention, complete explanation of the criminal court process, referrals to counselors and social service agencies, notification of court hearings, assistance in obtaining protection orders, notification, and awareness of VINE (Victim Information and Notification Everyday), obtaining restitution, and assistance in completing Victim Impact Statements and Victims of Crime Compensation applications. Victims of Domestic Violence are provided with comprehensive services including safety planning, referrals, and information packets. Victims receiving services in 2022 ranged from age 1 through 94 years old. The Victim Advocate assists residents with safety concerns regardless of whether a police report is made, or crime is prosecuted.

The Mentor Victim Assistance Program served 190 Victims in 2022. 89 victims of domestic violence were served, comprising 46% of all victims served. Given the complexity of domestic violence, these cases typically are provided the most extensive services including crisis intervention, safety planning, referrals, and no contact orders. It is not uncommon for the advocate to work with the same victim over a prolonged period to provide ongoing support and advocacy to enable the victim to leave the abusive relationship.

In addition to domestic violence, other crimes such as assault, menacing, burglary, robbery, and theft are major areas of focus for the program. Services were provided to 49 felony crime victims who were provided advocacy and information during arraignment and preliminary hearings. Additionally, the Victim Advocate contacts victims prior to arraignment for their input and to assess the need for No Contact Orders as bond and/or probation conditions then presents those recommendations to the court. In 2022, 125 No Contact Orders were initiated and processed by the Victim Advocate.

The program works in concert with the Mentor Municipal Court Judge, Mentor Prosecutor, Probation Officers, Lake County Victim Assistance Office and other law enforcement and community agencies such as Forbes House and Crossroads in the best interests of all crime victims to provide quality services.

In 2022, the Victim Advocate organized a donation drive to benefit Domestic Violence Victims residing at Forbes House. Forbes House Staff were greatly appreciative of

receiving toiletry and cleaning items plus a cash donation to assist the women and children utilizing the shelter.

The Mentor Police Victim Assistance Office receives funding through a grant from the Victims of Crime Act. The program is conveniently located within the Mentor Police Department Building and can be reached at 440-205-2438.

Historian

In late 2010, it was decided that the police department needed to make a special effort to preserve its history. The volunteer position of a Police Historian was created to document, record, and honor past officers and the history of the department. Sgt. Steve Ondercin has volunteered to be the Historian. In the spring of 2011 display cases crafted by the city road department woodshop were installed in the patrol hallway where officers passing them are reminded of the rich history of their department and the citizens that are served.

Donations were received from retired officers and others to preserve the past and honor those officers with some treasured photographs, memorabilia, and old equipment. Both display cases are filled, but their content is frequently getting updated. Since today is tomorrow's history, the department is constantly collecting items, especially photographs of officers and current equipment.



Administrative Division

The Administrative Division is responsible for the Community Services Unit, Court Services Unit, grant procurement and management, labor contract management, personnel, training, research, and project management, and working with Public Works to manage the Department's fleet of vehicles.

Due to several recent retirements the department offered a police officer entrance exam in August 2022. The hiring process is a very detail oriented and involved endeavor and continued through the end of the year. As a result of the hiring process, two officers were offered and accepted positions as police officers. They will be sworn into the position in February 2023. They will attend the Ohio Highway Patrol Academy prior to department training.

The department continued the review process for updating our public safety software system. We started reviewing prospective vendors to determine if we need to change systems or continue with our current application. The final decision will be made in 2023 and any implementation processes should start soon thereafter.

Also, in 2022 we applied for and received grant funding to upgrade our aging body worn cameras. We were able to increase the number of body cams in service while upgrading to a more current model. The City was only responsible to pay about 25% of the total cost as the rest was funded through the grants. Implementation for the new cameras will take place in early 2023.

Court Services

The Court Liaison Officer, a sworn Mentor Police Officer, is responsible for the security and safety of the Mentor Municipal Court. The position is filled with one full-time and two part-time sworn Mentor police officers. This format allows complete coverage throughout the year. There are also two additional part-time officers (unarmed) that manage the front door of the Court and Police Department entrance. They make sure all persons entering have business with these areas and are scanned for weapons, contraband, etc.

The Court Officer performed daily security checks of the courtrooms, all offices, hallways, stairwells, and outer perimeters. Panic alarms were tested monthly, and the results documented. The Court Officer discussed and reviewed safety and security issues with the Bailiffs and the front door Officers.

The Court Officer ensured timely delivery of any official documents to and from the Courts including criminal complaints, arrest reports, traffic citations, warrants, jail commits, and subpoenas. An additional duty included transporting prisoners between the Court and Lake County jail. This took place at least once daily.

Community Service Unit

All members of the Mentor Police Department, as part of an officer's normal operation and contact with the public, perform the function of community service officer. The Community Service Unit has continued to cultivate a positive image for the police department through education programming in addition to daily interaction with the public.

The Mentor Police Community Service Unit is part of a county-wide Safe Communities Coalition. The coalition includes officers from most of the police departments in Lake County and some of the fire departments. The coalition also has representatives from the Lake County General Health District, Ohio Traffic Safety Office, ODOT, the Council on Aging, the ADAMHS board, Crossroads, and MADD, to name a few. The coalition meets every couple of months to plan events and work in general to make a safer Lake County.

The department's Community Service Unit consists of 1 full-time police officer, Scott Bell, and 1 part-time civilian, Tracey Woodward. The Community Service Unit has a very "hands on" approach to reaching the public. This past year we saw a slow return to normal after the pandemic. We were able to start up some of the programs that had been put on hold due to COVID-19.



In March, the first program to return was Mentor Police Department's Third Grade Seatbelt Program. This program has been running for over 30 years. It started out with grant money paying for the program but has continued and grown over the years. The program talks to 3rd graders in the Mentor School District, including for the first time, Mentor Christian School, about the importance of always wearing a seatbelt properly. It is presented using a Google slide presentation created by Officer Scott Bell that includes facts, statistics, and a bit of humor. The students are then encouraged to create a poster that depicts a seatbelt safety message. All participants get coupons donated by local

businesses. One winner from each school is chosen by our officers and those winners get larger prizes that were also donated by local businesses. The winners are invited to the Hometown Heroes Day event for an awards presentation.

In April we went to Lake Catholic High School for a "Thinkfast Interactive" program. This is a gameshow style presentation that gets the student body involved. The students interact by answering questions on a wireless device. The group that wins can get a prize. The message is about the dangers of distracted driving, drinking, and driving, and general safety on the roads for all time but specifically the prom season. This led us right into going back into the schools for the "Prom blitzes". Our department, along with other members of the coalition, set up tables and activities for the high school students to get involved with so we can talk to them about prom safety, dangers of drinking and driving,

and distracted driving. We went to Lake Catholic and Mentor High School for these events.

Later in the month we went to Perry and Riverside High Schools to partake in their mock crash scenes. These schools, with cooperation of their local police and fire departments, had a real time drunk driving accident scene. The students saw the crashed cars, “victims” of the crash, heard simulated 911 calls, and heard a dispatcher sending units to the scene. They waited and watched as first responder units arrived on scene. Fire and EMS took care of the victims; the jaws of life were used to cut a victim out of the car. Officers were seen giving a sobriety test to the driver, ultimately making an “arrest”. Life Flight also participated with the helicopter landing right on the school grounds. The Coroner’s office responded for the victim that “died” at the scene. This was a very powerful reenactment.

The first community event we participated in was a “Buckle Down” event held at the McDonalds on Mentor Ave in May. We, along with another member of the Safe Communities Coalition and a McDonalds employee keep track of people wearing their seatbelt. If they have the seatbelt on, they are rewarded with a coupon for McDonalds fries. If they are not wearing a seatbelt, they get a “talking to” and a reminder card of the dangers of not wearing the seatbelt.



June saw the return of Safety Town. This weeklong day camp is sponsored by the Mentor Junior Women’s Club. The program is for children 4-6 years old. There is instruction on fire safety, water safety, dog safety, poison prevention, stranger danger, and an outside mini town with instruction on pedestrian, traffic, and bike safety. The mini village is run by Mentor Police Officers. Children learn by riding big wheels around the village where they are taught the hand signals, stop sign usage, and basic bike safety. At the end of the week there is a graduation where the children show their parents the skills they learned.

In July we participated in another “Buckle Down” event at the Lake County Fairgrounds with the Safe Communities Coalition. This year’s event was on senior’s day. We observed each vehicle entering in the fair’s main entrance between set hours. During the hours we were there, we observed about 200 vehicles. Of those observed, 91% were seat belt compliant. Promotional and educational items such as stickers, pamphlets were handed out to underscore the Click It or Ticket/Buckle Down Campaign.

National Night out is an annual community-building campaign held in August that promotes police-community partnerships and neighborhood camaraderie to make our neighborhoods safer, better places to live. This year the event returned to historic Painesville Square. It was a big success. Participation included the Lake County Bomb Squad, Lake County Sheriff’s Office mounted unit, and many other police agencies.



In August, the department held its first Open House. We combined our efforts with the fire department. In the police department front parking lot, we set up police vehicles, the SWAT truck and equipment, bomb squad trucks and equipment, ATVs, and the side-by-side. There was a K9 demonstration, a drone demonstration, and frequent guided tours of the police department.

There was a good photo opportunity with cut outs of a police officer, SWAT officer, bomb tech and K9 officer. King Kone ice cream was here giving ice cream to the visitors along with snow cones donated by MPD Chaplain Drain. The event was a huge success and brought in many residents.

Hometown Heroes Day was held at the Great Lakes Mall in September. The Mentor Police Department was well represented. Members of the SWAT team, bomb squad, Bike Unit and the K9, Bak with his handler Officer Bill Mackey to name a few. There were other police agencies along with the Mentor Fire Department, Lake Metro Park Rangers, and other service organizations in the community. Guests had the opportunity to interact with the police officers, fire fighters, and representatives from a variety of service organizations. We presented awards to the winners of the Third Grade Seatbelt Poster Contest. The mall was generous enough to let us leave up a display with the posters for the remainder of the month. The posters will also be displayed in the Mentor City Hall lobby in January 2023. It was a great time for all. We look forward to expanding the event next year.



October saw the return of Safety Village run by the fire department. They invite the 3rd grade classes from the Mentor Schools to visit the fire museum. While there they are taught fire safety, water safety and poison prevention. The fireman showed them the fire museum and fire trucks. We talked to them about

what a police officer is, the gear we wear and what we do daily. We also talked about gun safety, pedestrian safety (especially since Halloween was at the end of the month) and being a good citizen. It was nice to have this program return to the city.

The week prior to homecoming, the unit held demonstrations with high school students at Mentor High School and Lake Catholic High School regarding current roadway safety issues. Other members of the coalition, including Mentor on the Lake Police, Lake County Sheriff's Office, Lake County Victims' Advocates, and Lake County General Health District, helped make this a success. Some of the topics covered were distracted driving, seat belt usage and sober driving. Once again, the Fatal Vision Goggles and cornhole boards were used to show the effects of alcohol. This year a representative from AAA was also there with some interactive activities. The goggles we used simulated being high on marijuana. In December, in conjunction with the "Drive Sober or Get Pulled Over" campaign, the Lake County Crime Prevention Task Force and the police department co-sponsored the "Protect and Serve Tavern" at the Great Lakes Mall. Guest servers were local Chiefs of police affiliated with the Lake County Chiefs Association and local judges. Shoppers were invited to have some non-alcoholic beverages provided by Giant Eagle and coffee supplied by Gloria Jeans. There were mocktail recipe booklets to take and good conversations were had between the police and the public. The Fatal Vision Goggles, along with cornhole boards were used to show shoppers the effects of alcohol on coordination. Lake County Sheriffs Explorers assisted with the cornhole boards.

The "Prevent-A-Gram" program is still in effect. Daily reports are received from patrol regarding observations of potential criminal targets (such as open garage doors, bicycles left out overnight, etc.). Residents are then made aware of the issue through a police department mailing. In 2022, the unit sent out 348 Prevent-A-Grams to residents.

Both members of the Community Service Unit hold certifications as child safety seat technicians. Along with inspecting and installing the safety seats, we educate the parents and children on the proper use and care of the seat. We participate in continued education classes to keep up with the ever-changing car seats. In 2022, the unit installed and/or inspected 80 car seats. The technicians have noted that over 90% of the child safety seats inspected upon arrival had not been properly installed.



The City of Mentor offers a reduced priced bicycle helmet program. Quality, reduced-price helmets are offered for purchase for children and adults. Helmets are sold to the public and are fitted by the Crime Prevention Unit to ensure a proper fit. Due to an article in the Mentor Quarterly Community Newsletter, we saw a large increase in the number of older citizens buying helmets. We sold 511 helmets!

The Community Service Unit continues to coordinate the police department's Helmet Safety Citation program. This program rewards children for wearing their helmets while practicing safe riding techniques. When officers issue a safety citation which can be redeemed at the Mentor Police Department for great prizes! In 2022, we had 13 officers that participated, issuing 90 safety citations to area children. Officer Hatch won the title as the top bicycle helmet citation writer for the department for the third year in a row.

Since 1963, the Mentor Police Department has maintained adult school crossing guards to assist children walking to and from high traffic corridors. We have 3 adult guards that maintain safe crossing at four of our Elementary schools. These guards work the entire school year, in all weather conditions. They are trained to ensure for safe movement of school children, to be alert for vehicular traffic, and to report vehicular violations to the police for appropriate enforcement action. The Community Service Unit continues as the police liaison for the crossing guards. Throughout the 2021-2022 school year, the school crossing guards had a perfect safety record. This year we saw the retirement of long-time guard, Sue Knight. Sue worked for the city as a crossing guard for 25 years.

In 2022, in addition to the above-mentioned events, we participated in a variety of activities such as the Lake County Fair Parade, Shop with a Kop, Drive Sober Get Pulled Over kickoff event at the Lake County Speedway, Kops and Kids Christmas party and various safety talks at local day cares and the Mentor Chamber of Commerce. We were part of National Walk to School Day, which is designed to educate students about proper safety procedures when walking to school and to experience the health benefits associated with walking to school every day. It was also a good time for the children to interact with the police and fire officials. This year we had four Mentor elementary schools participate in this event where approximately 500 students, faculty, parents, the Chief of Police, and other police officers walked to school together.

Personnel and Training Unit

Training is a crucial function that prepares the committed police officer to safely meet every challenge on the job. As the largest municipal police department in Lake County, the Mentor Police Department strives to provide all officers with the tools they need to set the department above all others in the area. Our commitment to training maintains our police department on the cutting edge of police professionalism.

During 2022, the department invested 12,012 hours in training to maintain and improve the skill levels of sworn officers and civilian employees. Of those, 3,699 hours were free training.

Police Administration, Supervisory Staff, and Specialty Unit Commanders continue to receive leadership training. The Chief and four Lieutenants attended the FBI-NAA Training Conference held in Cleveland. One Captain and one Lieutenant attended the FBI Command Leadership Institute. One Lieutenant attended the FBI Supervisor and Executive Leadership Institute. The Chief attended the IACP and Chief's In-service training conferences. One Captain attended the Information Technology (IT) Conference.

Officers from the Patrol Division completed Crisis-Intervention Team training; *Cops in Court*; *De-escalation (Handling Difficult People)*; *Advanced Roadside Impaired Driving Enforcement (ARIDE)*; *Highway Interdiction*; *Advanced Patrol Tactics*, and *Adult, Child, Infant CPR*.

Training is required for basic police functions as well as specialized units. Members of our specialty units attended several crucial, related training and re-certification courses.

Our specialized in-house instructors are the backbone of our training program. Utilizing in-house instructors saved 1,576 hours of paid instruction during 2022. The training specialists enhanced their training by attending, the *Glock Armorer* course; CPR Instructor; *Taser Instructor Re-certification*; and *Safety Pursuit Driving Skills*.

During 2022, four Patrol Officers were hired and three attended the Basic Police Academy at the Ohio Highway Patrol Academy in Columbus. Each new recruit completed 880 hours of training at the basic academy which was followed by the 14-week Field Training Officer (FTO) Program for assignment to a one-officer patrol vehicle.

Each year, the Ohio Peace Officers Training Council (OPOTC) requires statewide Continuing Professional Training (CPT). For 2022, OPOTC required 24 hours of specific topics of training including Legal Updates; Use of Force; Diversity – Building Trust and Mutual Respect; Responding to Mental Health; Responding to Sexual Assault; and Domestic Violence. The MPD was the host for each four-hour class and outside instructors shared their fields of expertise. All MPD sworn officers completed the mandates, for a total of 1,992 training hours.

Civilian employees' training included CPR. Five dispatchers attended training titled *Dispatchers in Court*. Four Records Unit clerks completed *Basic and Advanced Public Records* with legal updates.

The jail supervisor attended the Jail Administrators Conference and two corrections officers completed Intoxilyzer certification. Our victims advocate attended *Senate Bill #36 ORC Updates* and the Ohio Victims Advocate Conference.

As we pursue our core values of Integrity, Caring, Fairness, and Professionalism, the Mentor Police Department will continue to train officers to do their job to the best of their abilities to help keep the community safe.

Range and Defensive Tactics

The Police Department continued its very active range program in 2022. This program is traditionally run twice each month in conjunction with the Defensive Tactics program. There were several range courses designed to not only simulate real world scenarios, but to also keep officers proficient with their duty weapons.

There are currently nine range officers in the department. Having this number of qualified range officers allows for more flexibility in scheduling and training options. Each brings a unique element to the Range Program, though all are committed to improving the firearm capabilities of our officers.

Field Training Officer (FTO) Program



The Mentor Police Department Field Training Officer program consists of three weeks of “in house” training and fourteen weeks of on the road training. During that time the new officer will have three different training officers and work both day shift and night shift. Once a new officer completes the program they are cleared to begin working as a single-officer unit.

We had a total of four officers go through the FTO program in 2022 and each successfully completed the program.

We currently have sixteen training officers. Sergeant Kloski does a great job managing the program and is assisted by Sergeant Ondercin.

The training officers are expected to train the new officers in everything from department forms, laws of arrest, building searches, and everything in between. They document everything they do and test the new hires regularly. They really are the backbone of the department.

With plans to swear in four new police officers in early 2023, the Mentor Police FTO program looks forward to another busy year.

Operations Division

The Operations Division is at the center of the Police Department. Both the Patrol Bureau and the Detective Bureau fall under the Operations Division. The patrol officers are responsible for handling all calls for service, taking initial reports of crime, completing investigations, enforcing traffic violations, and providing a safe environment for our residents and businesses. The Detective Bureau is responsible for investigating more serious crimes, crimes that are more complex, or those requiring investigation outside of the city. The Detective Bureau also provides valuable support to the Patrol Bureau with various investigative tools. Each unit has its own objectives and responsibilities to provide effective and efficient delivery of police services which is the overall goal of the Operations Division.

2022 was a return to normal activity with the COVID-19 pandemic more under control. Officers still are dealing with the cultural fallout from the “de-fund the police” movement. This has had a large impact on officers and police departments across the country, including Mentor, who are now dealing with recruitment and retention issues. The support of our offices from the Mentor Community is still very strong.

Our patrol officers provided security at City Events such as the Mentor Rocks Concert Series, Tunes at the Lagoons, City Fest, BeachFest, the Kite Festival, and other smaller

city sponsored events. Our goal was to ensure there were no problems at these family centered events, and we are happy to report we were successful in ensuring that.

The Mentor Police Department had received a grant from the Office of Criminal Justice Services to continue the Mentor Police Wellness Program. We want to ensure that our officers are both mentally and physically healthy. This grant has allowed us to continue building on our wellness program with the help of trainers from the Energetic Foundation. Our officers received monthly roll call training on health and fitness topics as well as presentations from our Peer Supporters.

Patrol Bureau

Officers assigned to the Patrol Bureau work 12-hour shifts. This allows for maximum patrol coverage throughout the day. The Mentor Police Department had one retirement in 2022 and three officers resigned. Four officers were hired in the first part of 2022. They all successfully completed their training program and our patrolling on their own.

This year the City of Mentor purchased additional FLOCK license plate reader cameras that have been installed at various points in the city. These cameras have been a great asset to our department to not only find wanted persons and locate suspects, but to also help in locating missing persons. Technology continues to be a tool our officers are using to help fight crime.

In addition to normal patrol duties, patrol officers will at times conduct special details including warrant service, targeted traffic enforcement, and aggressive criminal enforcement in higher crime areas. Traffic is a major issue within the city and traffic enforcement remains a priority to ensure the safety of our residents and visitors. We continue to combat retail crime with our Retail Theft Program. We also conduct a Porch Pirate program around the Christmas holiday season to help deter the theft of packages.

Crime trends tend to shift periodically. This last year we saw an increase in the number of thefts but a decrease in our weapons violations and drug offenses. Violent crime in Mentor remains very low. Our patrol division investigated a wide assortment of calls including sex offenses, aggravated robbery, felonious assault, burglary, as well as numerous other crimes and calls for service.

The call activity in the department remained relatively the same as in 2021 with a difference of only 46 calls. The total number of adult arrests were down from 2021 by 20%, but that was after an increase of 64% the previous year. Traffic citations were down slightly, but there was a 52% increase in the number of written warnings issued this past year. These numbers are consistent with numbers we were seeing pre-pandemic with slight fluctuations. Thefts and drug offenses were again the leading arrest categories. Motor vehicle thefts were down 28% from 2021.

A major goal and objective of the Patrol Bureau is traffic enforcement directed at reducing the number of motor vehicle accidents occurring on the city's roadways. The Mentor Police Department actively participated in three State of Ohio Department of Public Safety sponsored traffic enforcement programs: "Drive Sober or Get Pulled Over", "What's

Holding You Back,” and “Click it or Ticket.” Accidents remained roughly the same as in 2021. The department once again received the Platinum Safety Award from AAA.

	2021	2022	Difference	Percent Change
Calls for Service	21,286	21,240	-46	0 %
Criminal Offenses	2,043	1,876	-167	-8 %
Adult Arrests	1,309	1,047	-262	-20 %
OVI	193	183	-10	-5 %
Total On-Street Accidents	1,251	1,247	-4	0 %
Total Injury Accidents	285	271	-14	-5 %
Traffic Citations	5,464	4,954	-510	-9 %
Written Warnings	957	1,452	495	52 %

Traffic Services

Traffic law enforcement is a responsibility of patrol throughout the year, but at times there were specific issues that needed to be addressed. Traffic complaints were addressed in one of several different ways. The department utilized two portable, speed monitoring trailers that were towed to sites with speed-related problems. Other enforcement measures included requests for special attention that were relayed to patrol officers during daily roll calls, a selective enforcement program where officers were assigned specific locations for enforcement efforts, and a designated traffic calming program.

The traffic calming program ran from April 4th through December 12th, 2022. Select locations were designated in residential areas during the year in an effort to keep citizens safe and to promote safe driving habits. The City Public Works Department assisted in the traffic calming program by posting signs at targeted locations. The program was divided into six-week segments with each ward having a designated street. Patrol officers conducted traffic enforcement activities at each location throughout the year.



In 2022, Lieutenant Dan Molnar managed traffic services for the police department. This included fielding and responding to complaints, communicating, and assigning enforcement activities, and organizing the traffic calming and speed trailer programs. Lt. Molnar was also a member of the city’s traffic working group. The group deals primarily with traffic safety and consists of representatives from several city departments.

The department was awarded \$58,807.26 in federal traffic safety funding in October 2021. This was part of a grant through the National Highway Traffic Safety Administration. It was used to pay officers to aggressively enforce traffic laws with an emphasis on OVI, speed, distracted driving, and seatbelt violations. The goal of the grant is to promote safe streets and to reduce fatalities. The grant continued throughout 2022 and was renewed in October 2022.

There were 45 specific complaints received through various channels in 2022. Most came directly from citizens or through City Council members. The most common complaint was speeding vehicles. Thirteen of those complaints were assigned selective enforcement. The others were handled by deployment of the speed trailers or passed on to patrol officers during roll call.

In the fall of 2022, Mentor Public Information Officer Ante Logarusic photographed several Mentor Officers in neighborhoods. He posted the photos on the department's Facebook page encouraging drivers to drive safely. This corresponded with patrol supervisors assigning a "traffic car" on most dayshifts to assign specific complaints to. This minor change has been well received and is a great way to quickly address complaints. This assignment will continue into 2023.



Traffic law enforcement will continue to be a priority with the Mentor Police Department patrol division in an effort to promote safe driving habits and reduce accidents.

Special Events

The Mentor Police Department provided security for several special events in 2022. These events included the 4th of July festivities, CityFest, Tunes at the Lagoons, BeachFest, and the Mentor Rocks concert series. MPD coordinated with Parks and Recreation and Public Works to provide the safety and security for all who attended the events. Officers were assigned foot patrol and bike patrol. We also utilized our ATV Unit and side-by-side. Officers used the MPD side-by-side to provide rides and pass out candy and stickers to children. There were no significant incidents at any of the festivities this year thanks to the diligence of the officers at MPD.



Criminal Investigations Bureau

The Mentor Police Department Detective Bureau consists of a Detective Lieutenant, a Detective Sergeant, six general duty detectives, two narcotics investigators, one juvenile

detective, one school resource officer, and a secretary. The Detective Lieutenant and Detective Sergeant are responsible for the administration of the Detective Bureau, management of the Narcotics Unit, Internal Affairs investigations, the Evidence Technician program, the Video Forensic program, the Computer Forensic program, the detective assigned to the U.S. Marshals Task Force, the detective assigned to the FBI Cryptocurrency Task Force, the School Resource Officer program, and the overall management of all investigations assigned to the Detective Bureau.

Training for detectives and evidence technicians is a priority for the Mentor Police Department. This year, the focus was on having the newer detectives and the narcotics detectives obtain as much training as possible. Both narcotics detectives attended a class called Fighting Fentanyl. The two-day class focused on enhancing investigative techniques for fentanyl and opiate drug investigations. Both narcotics detectives also attended a weeklong course in motor vehicle drug interdiction. When they are not actively working informants, they concentrate their efforts on drug interdiction through traffic stops. The traffic stops not only look for drug activity, but also evidence of human trafficking. The narcotics detectives completed a two-day course in investigating human trafficking to further their abilities in these types of cases.

The general duty detectives completed multiple courses on topics such as crime scene photography, conducting background investigations, interviewing victims and witnesses, statement analysis, and arson investigations. In addition to formal courses, several detectives attended both Medical Examiner's Series courses in Cuyahoga County. The series presents multiple case studies in death investigations. Two detectives attended the annual Ohio Identification Officers Conference. The conference offered several training opportunities in all evidence collection disciplines. The School Resource Officer completed training in school threat assessment. He also attended the School Resource Officer annual conference.



Detectives are responsible for follow-up on all assigned cases until the case can be cleared or satisfactorily closed. Detectives are also encouraged to self-initiate investigations from information developed by other means such as civilian contacts, confidential informants, referrals from other agencies, and other sources. Detectives are responsible for assisting and supporting the Patrol Division with investigations when the need arises. One key responsibility of the Detective Bureau is conducting background investigations for new police candidates, corrections officers, and dispatchers. The detectives invest a considerable amount of time on the background investigations to ensure quality candidates progress through the end of the hiring process.

The Detective Bureau utilizes social media to keep citizens informed of important information and as an aid in their investigations. Several cases have been solved by citizen tips received after a video or photograph has been posted to Facebook asking for assistance in identifying a person. The Detective Bureau continues to be proactive in its crime fighting efforts. The Bureau worked with the Lake County Narcotics Agency, Lake County Sheriff's Office, and Willoughby Hills Police Department to combat drug trafficking

and prostitution in high crime areas in the city. Several areas, including hotels, were the focus of the enforcement efforts in drug enforcement, prostitution, and human trafficking.

Computer / Cell Phone Forensics Unit

This Unit forensically processes phones, computers, and other electronic devices to obtain evidence of crimes. The crimes can include child pornography, soliciting minors for sex, drug trafficking, and other situations where electronic images, communication, or data provide evidence of a crime. The department has two officers working with the United States Secret Service Electronic Crimes Task Force for training and assistance with examinations. In 2022, these officers conducted 64 electronic device examinations related to crimes in Mentor and in other jurisdictions within Lake County. Those cases included 41 cell phone examinations and 69 examinations from hard drives.

Narcotics Unit

The narcotics unit primarily investigated drug trafficking offenses in and around the city of Mentor. Narcotics Detectives often worked with the Lake County Narcotics Agency and other agencies such as the DEA. They use confidential informants in many of their investigations. The unit also investigates complaints of drug thefts. Detectives use Ohio Automated Prescription Reporting System to check if reports of drug theft are attempts to obtain unauthorized prescriptions.

In 2022, \$5,053 was seized as the result of drug investigations. The narcotics unit also handles vehicle forfeitures in both drug and OVI cases. There were seven vehicles seized in 2022. The narcotics unit executed twelve search warrants in Mentor in 2022. The search warrants included a hotel room, cell phones, and motor vehicles. Narcotics detectives also investigate overdose deaths. The investigations include follow up for suspects who have overdosed on illicit drugs and are afforded the grace period under the Ohio Revised Code to seek drug treatment in lieu of criminal charges.



Video Forensic Unit

This Unit consists of two detectives who process and enhance video and images from various sources. The unit uses a Video Forensic Computer system utilizing Avid and Input Ace software. Video projects are used in identifying suspects and aid in their successful prosecution. This system allows for enhanced still photos captured from videos to be distributed to media outlets and other law enforcement agencies. Many of the suspects identified through social media tips in 2022 were through still images captured with this software. In 2022, the unit processed 55 forensic video requests and placed the images on social media to seek help from the public in identifying a suspect.

Evidence Technicians

The Mentor Police Department Evidence Technician Program consists of 22 patrol officers as well as all 9 of the detectives in the Detective Bureau. Their duties include photographing and collecting evidence. The photographs they take are of both crime scenes and victims of crimes. The evidence they collect includes fingerprints, tool marks and impressions, shoe and tire prints, DNA, and trace evidence, such as hairs and fibers, left at the crime scene. All evidence technicians completed a 10-hour refresher training in 2022. The Lake County Prosecutors Office assisted with this training by providing instruction in court room testimony and presentation of evidence.

Evidence Technicians processed 670 cases in 2022. Their work also includes collecting evidence at the scene of traffic crashes. They assist the crash investigators by photographing the marks left on the roadway and the damage to the vehicles. Evidence Technicians took 8,593 digital photographs of evidence in 2022.

The Detective Bureau and evidence technicians handled several major crime investigations this year. One notable case was an accidental trailer fire that claimed the life of one occupant in the trailer. The arson investigator was called in to assist Mentor Fire investigators with this case. The Detective Bureau investigators were used to solve an armed robbery at a check cashing business in Mentor. The case detective worked with other area detectives to criminally charge the suspect, who committed the same crime in several other cities. Many cases handled by detectives involve electronic evidence collection. One example of this involved a voyeurism investigation where the suspect used hidden cameras to film unsuspecting females. The cameras and computers used by the suspect were collected and used to prosecute the offender.

Detectives spend a considerable amount of time writing and executing search warrants. The warrants can be for locations, the DNA of a suspect, devices, such as cell phones and computers, and on accounts for web sites and computer applications. The number of search warrants completed and executed totaled 73 in 2022. Five of those search warrants were at physical locations for either narcotics or child pornography investigations.

U.S. Marshals Northern Ohio Violent Fugitive Task Force

The Detective Bureau continued to have one Detective assigned to the U.S. Marshals Northern Ohio Violent Fugitive Task Force in 2022. The Mentor Detective assigned to the Task Force assists with tracking down fugitives from Mentor and the surrounding counties. This detective also receives additional training in field trauma and search tactics as a member of this Task Force. During the Detective's service with the task force this year, 55 people were taken into custody for warrants. This number included 13 of our own Mentor warrants. The U.S. Marshals Task Force also assists with locating endangered runaway juveniles. This support was used to locate a missing juvenile from Mentor who was found in Mississippi.

School Resource Officer (SRO)



The SRO is assigned to the Detective Bureau and works at the Mentor High School interacting with the students, faculty, and school administration. He provides a law enforcement figure that students can approach for information, guidance, or help. The SRO is responsible for investigating crimes and complaints that are committed on school property and makes arrests when appropriate. The SRO also teaches classes that are law enforcement related and aids in seeing that

school board rules and guidelines are followed. The SRO handled 13 investigations that resulted in four arrests. The SRO attended the annual School Resource Officer Conference, in addition to the School Threat Assessment training. He also assists with Safety Town during the summer months.

Volunteer Police Chaplain Program

The program was formally instituted in February of 2009. The current members are Rev. Stoney Drain, Fr. Timothy Plavac, and Rev. Brian Landrum.

This program has continued to stabilize after being set back the prior two years, due to the COVID-19 pandemic. The Chaplains continued to make their services available by way of counseling, counseling children of officers, taking a resident to the doctor, assisting with a death notification, callouts to community members as requested by the police department, delivering packages to the elderly as a part of the Christmas to a Senior program, and buying lunches and dinners for officers. One of the Chaplains attended the annual "Kops and Kids" Christmas party and the department's Christmas party. The Chaplains, combined, volunteered over 142 hours in 2022. In addition, the Chaplains donated approximately \$1,042 to the men and women of the police department for food, candy, flowers, lunches with officers, and paid for counseling for an officer's child. Chaplain Francis Miller resigned from the program after approximately two-years volunteering with the police department.

Cryptocurrency Task Force

The Detective Bureau assigned one detective on a part time basis to the Midwestern Cryptocurrency Task Force. The task force is run by the Federal Bureau of Investigation and targets financial fraud which utilize cryptocurrencies, such as Bitcoin. The MPD detective investigated three cases in Mentor that involved financial scams where the victim sent funds to a criminal through a cryptocurrency. This detective also investigated ten cases from outside the city. In addition to investigations, this detective also assisted with training other area law enforcement agencies on cryptocurrency investigations.

Arson Investigation

The Mentor Police Department Detective Bureau has one detective assigned and trained to assist the Mentor Fire Department with arson investigations. This detective works with the fire investigators from the fire department to collect evidence at the fire scene. There were five arson investigations in 2022. In addition to the mentioned trailer fire, the arson investigator probed four dumpster fires. The investigation identified one suspect in the fires, which are still under investigation

Case Load

In 2022, the Detective Bureau investigated 404 cases. Detectives cleared 131 cases by arrest or other means. They closed an additional 230 cases as pending. This case load involved a variety of cases including aggravated burglary, aggravated robbery, felonious assault, financial crimes, theft offenses, sexual assault, narcotics trafficking, overdose deaths, weapons offenses, arson and suspicious fire investigations, child pornography, and missing persons. Detectives use a variety of tools to solve their cases. The police department continues to use the FLOCK camera system. These cameras are placed in a variety of locations throughout the city run license plates on passing vehicles. Detectives can use the data to show when and where a suspect vehicle was in the city.

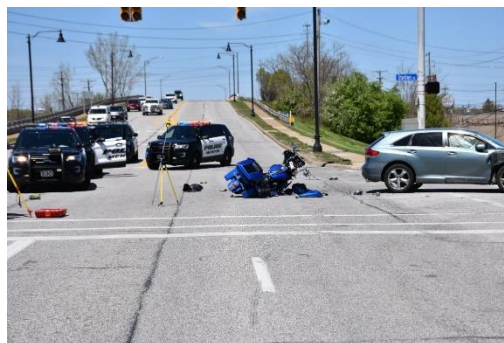
In addition to using FLOCK, The Mentor Police Department continues to use the Neighbors App by Ring. Joining this app allows our investigators to engage in the community by viewing and responding to crime and safety incidents shared by Ring video users. The police can also share crime alerts and request video evidence from residents who use this application. Detectives also access the City's Surveillance Camera Registration and Mapping information to locate area surveillance systems that are close to crime scenes.

Specialty Units

Accident Investigation Unit

The Mentor Police Department's Accident Investigation Unit (AIU) is headed by Sgt. Michael Danzey. The four members of the Mentor Police AIU, two of whom are traffic crash reconstructionists, also serve on the Lake Regional Crash Reconstruction Unit (CRU).

In 2022, Mentor's AIU assisted in the investigation of 19 cases, including mutual aid to the Lake CRU. These crashes included ten fatalities, four motorcycle crashes, two train crashes, and three Aggravated Vehicular Assault cases.



AIU members attended monthly training at MPD, which included Lake CRU team members from neighboring agencies. The team also evaluated the latest GPS/surveying equipment in anticipation of replacing MPD's total station in 2023.

Aggressive Criminal Enforcement

In 2022, the Aggressive Criminal Enforcement Unit (ACE) remained proactive. The ACE unit focuses on proactive police techniques which include, but are not limited to, criminal patrol, drug interdiction within the city or interstates, short term traffic/hotel interdiction, and a focus on high crime activity areas.



The members of the ACE Unit for 2022 were: Officers Heramb, Swindell and Kupchik. The ACE Unit works in conjunction with the K9 Unit along with the Department Narcotics Unit. The ACE Unit officers collectively were responsible for making 61 drug related arrests and arrested 36 wanted persons during their shifts. The following was seized by the ACE Unit: 2.12 pounds of marijuana, 30.1 grams of heroin/fentanyl , 25 fentanyl pills, 69.38 grams of methamphetamine,

20.53 grams of cocaine, 19 ECSTASY/MDMA pills. Three of the arrestees were also charged with drug trafficking. The unit also issued 298 traffic citations for various traffic offenses.

Additionally, the ACE Unit made multiple arrests for illegally possessed firearms which include illegally possessed and/or stolen firearms. Seven firearms were seized this year. Each of the weapons recovered were confiscated and removed from our community. The ACE unit also made nine OVI arrests in 2022.

Despite the obstacles put forth in 2022, the ACE Unit continued to work hard as ever with their proactive enforcement for our community. In 2023 the unit plans to attend additional training covering current trends in narcotics trafficking and updates in search and seizure laws. The unit would also like to add officers to the Aggressive Criminal Enforcement Unit. Ideally each of the 4 platoons would have a two-officer unit.

Bike/ATV Unit

The MPD Bike Unit is comprised of nine officers and four supervisors. There are currently eight officers assigned to the ATV Unit which includes one supervisor. In 2022 we added four new officers to the ATV unit. Bike officers were assigned to many events in 2022. These events included Mentor Beachfest, the 4th of July celebration, National Walk to School Day, the Mentor Rocks Concert Series, Tunes at the Lagoons, and Mentor City

Fest. The side-by-side was again used for special events and continues to be a great high visibility public relations tool. This year it was used for City Fest, Beachfest, regular patrolling of the Mentor Lagoons, and the Mentor Rocks Concert Series. The side-by-side and ATV were also utilized by the City of Mentor's Wildlife Management Team. Both the Bike Unit and the ATV Unit continue to make a positive impact on community. These special units made numerous public contacts in 2022 during the mentioned events. In 2023, we look forward to increasing bike patrol usage during regular patrol days along with all the special events.

Bomb Squad

The Lake County Bomb Squad continued its tradition of providing excellent response to and coverage of incidents involving hazardous materials and devices in Lake, Geauga, and Ashtabula counties. The squad was formed in 1992. Since that time we have trained and gotten equipment to be able to respond to a wide array of hazardous incidents. The squad is recognized as an Accredited Public Safety Bomb Squad by the FBI and the National Bomb Squad Commanders Advisory Board.



The team consists of four bomb technicians, one explosive detecting K9 team, and one paramedic. We also had one officer join the team to become a certified bomb technician in 2023. The team members were from five area agencies: Mentor Police Department, Concord Township Fire Department, Eastlake Police Department, Painesville Police Department, and the Geauga County Sheriff's Department. In 2022 we began a partnership with University Hospitals. UH will send a squad and paramedics on all bomb squad responses. This will allow for on-scene rescue squad and medical personnel who are familiar with our gear and processes should the need arise.

The team trains twice each month to ensure continued familiarity with equipment and methods introduced by the FBI and ATF. The FBI coordinated several advanced courses in the Cleveland area for local bomb squads. This afforded our bomb squad members the opportunity to learn new techniques and discuss trends with other squads from the area. Two team members are on a task force with the FBI to respond to radiological or nuclear hazardous incidents across northern Ohio.

The bomb squad is required to submit incident reports to the U.S. Bureau of Alcohol, Tobacco, Firearms, and Explosives. This system tracks all bomb squad activities and incidents to allow for trends to be identified and communication between squads to be simplified. During the year our bomb squad was utilized 67 times. Examples of incidents to which the squad responded include: improvised explosive devices, recovery of bomb making materials, suspicious packages, recovery of munitions, military ordnance, and recovery of improvised explosives, among others. Each incident presented a unique challenge for the squad. Fortunately, there were no injuries or accidents related to the calls.

The Bomb Squad received grant funded equipment in 2022 to enhance response capabilities. Additionally, grant funding was approved to get additional equipment in 2023.



The addition of all grant items help ensure the squad is well equipped and prepared to address a wide array of hazardous incidents.

In conclusion, the Lake County Bomb Squad has provided a necessary, important service to the residents of Lake, Geauga, and Ashtabula Counties for over 30 years. In light of the ever-present risk of attacks by foreign and domestic terrorists, the Squad has proven to be a valuable asset to our community and to the various cities within the three-county region. Continued operation and support is essential to the safety and well-being of the citizens of the City of Mentor and the region.

K-9 Unit

The K-9 Unit continued to be an essential asset to the Mentor Police Department in 2022. Our two teams consist of Ptl. Mackey with K-9 Bak and Ptl. Wurgler with K-9 Achilles.



The K-9 teams perform a wide array of duties throughout the year not only in Mentor, but also for surrounding law enforcement agencies. These duties include patrol, apprehension, drug detection and interdiction, tracking, searches, crime deterrence at special events, and community policing. The teams visited schools and businesses allowing social interaction with the K-9s. They were also involved with the community throughout the year at various events including Safety Town, Lake Farm Parks, Hero Days, National Walk to School Day, and several Kops N Kids events.

The primary responsibility of the K-9 teams is criminal enforcement. In 2022, the teams performed 71 K-9 uses for the Mentor Police Department and 20 assists to other law

enforcement agencies. These included 6 suspect controls and apprehensions, 6 subject tracks, 32 narcotics searches, 5 building searches, 5 area searches, 3 article searches, as well as 14 community policing activities. The teams were also either directly responsible for or assisted with 12 misdemeanor arrests and 13 felony arrests.

Hostage Negotiation Team (HNT)

The Hostage Negotiation Team (HNT) is a unit within the Mentor Police Department that has been trained to handle communications in crisis and hostage situations. The primary goal of the HNT in any crisis is the preservation of life and the peaceful resolution of the crisis through open communication and negotiation, thereby minimizing the need for the use of force. All six (6) of the team members are trained as CIT officers.

During crisis situations, the HNT is under the control of the scene commander and works alongside patrol officers, SWAT team members, bomb disposal officers, and/or other specialized units. The HNT is called upon to communicate primarily with suicidal, armed, and/or barricaded subjects. In 2022 we did not have an official team call out or response.

The HNT met twice for team training throughout the year, and three (3) members also attended the Midwest Crisis Negotiator Conference in Columbus.



This year the City of Mentor provided the Hostage Negotiation Team with a replacement throw phone and tactical console. The previous throw phone was over 15 years old and was having some technical issues. The new console has up to date technology vital in assisting not only the HNT but the SWAT Team as well.

Special Weapons and Tactics (SWAT)

In 2022, the Mentor SWAT team continued to provide tactical support for the police department and neighboring law enforcement agencies.



In April, joint training was conducted with the Lake County Sheriff's Office SWAT team. The week-long training allowed both teams to train together on various marksmanship and tactical exercises. This training is important because it allows for enhanced interoperability between teams when a multi-unit response is required.

During May and June, the SWAT team held an assessment and selection process adding five new officers to the team. This was done to fill current vacancies. The SWAT team is now at full staffing, with 19 officers currently assigned to the team.

In June, four officers attended the Ohio Tactical Officers Association Conference in Sandusky, Ohio. There, they received training and certification on using less than lethal measures to resolve high-risk situations.

New equipment was purchased in 2022 to increase the team's capabilities. These items include a portable ballistic shield to protect officers from handgun and rifle rounds, and two handheld 40mm launchers that can deliver less than lethal munitions.

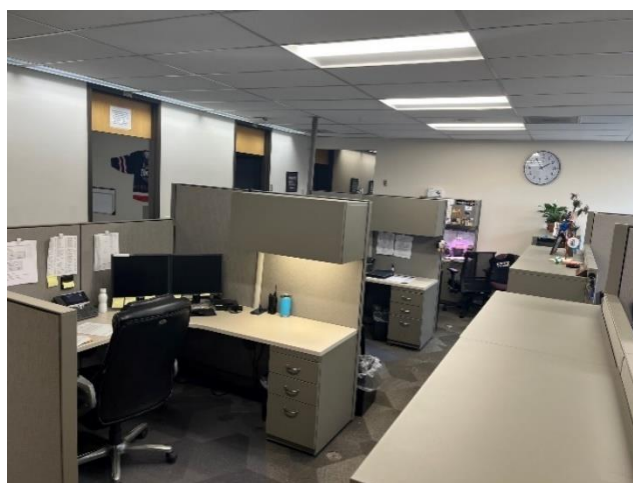
The Mentor SWAT team continues to train monthly in order to remain competent and proficient in current best practices.

Support Services

The Support Services Division of the Mentor Police Department is comprised of the Safety Forces Communications Unit (Dispatch), Corrections Unit (Jail), Records Unit, and Property & Evidence Unit. Managed by Captain Robert Valley, the dedicated men and women of these units provide a strong supporting cast to the Operations Division and their level of service reflects the mission of the Mentor Police Department. Each of these units is vital to the successful operations of the police department and the professional services we provide to the community. These departments adhere to constantly changing legal mandates and continue to meet or exceed strict state and federal guidelines, or 'Best Practices' related to their responsibilities.



The Support Services Division is responsible for the overall cleanliness and condition of our police facility. In 2022, we completed further upgrades necessary to improving the work environment and



meeting the technological needs of officers and staff. With the assistance of the Public Works Department, renovations were completed in the Patrol and Detective Bureau areas. The 'Roll Call' and 'Report Writing' rooms received new flooring, ceiling tiles, paint, and furnishings. The Detective Bureau received upgraded cubicle workspaces and furnishings that improved collaboration among detectives and added a modern and professional appearance for staff and visitors.



The Support Services Division manages the departments Naloxone (Narcan) Program, established in 2015 in response to the opioid epidemic. While the Mentor Police Department has seen a gradual decline in opioid overdoses and related deaths over the past few years, we remain prepared to combat this nationwide problem and save lives. Of the 16 known opioid overdoses encountered in 2022, Mentor Officers saved 14 lives through their quick ability to identify an opioid overdose and administer Naloxone. Naloxone, better known by the brand name Narcan, is carried by all Mentor Police and

Corrections Officers, each trained to identify an opioid overdose and administer the drug as needed. We have a great partnership with the Lake County General Health District who continues to supply our agency with Naloxone free of charge.

Mentor Police Department - Naloxone Program					
Program Year	2018	2019	2020	2021	2022
Number of Known Opioid Overdoses	23	44	36	16	16
Number of Doses of Naloxone Administered	38	74	59	43	30
Average Number of Naloxone Doses per Overdose	1.7	1.7	1.6	2.7	1.9

Records Department

The Records Unit is the central repository for all records produced and/or received by the Police Department, with the responsibility to merge, securely store, and produce records as required by our judicial partners or through public record requests. To manage the vast number of records produced by the police department, we utilized New World Systems Law Enforcement Records Management software. This software provides us the ability to serve our customers, both internal and external.





Visitors to the Mentor Police Department are welcomed by our Records Unit staff. Our staff assists the public with filing police reports, public records requests, solicitor permit applications, vehicle releases as well as answering many police-related questions.

In 2022, we welcomed new Office Assistant, Lisa Reilly to our staff. This full-time Records position had been vacant since early in the COVID-19 pandemic. Her addition allows the Records Unit to remain fully functional and keep up with the vast amount of work Records must complete.



Each month our Records staff provided numerous reports to various requestors, both internally and externally. Internally, ad hoc data queries were run to provide patrol supervisors, up to the Chief of Police, with information to aid them in effectively planning directed patrol activities. A consolidated monthly report was prepared and delivered to city officials to keep them apprised of criminal and traffic incidents and trends occurring in the City of Mentor. A copy of each monthly report was made available on the City of Mentor website.

Externally, reports were provided to the media, local businesses, homeowners' associations, and citizens, based on their specific requests. To satisfy all requests efficiently, Records staff continued to receive up-to-date advanced public records training in 2022, to remain compliant with current rules and laws. Many reports required the redaction of identifying information, per Ohio Sunshine Laws, before they were released.

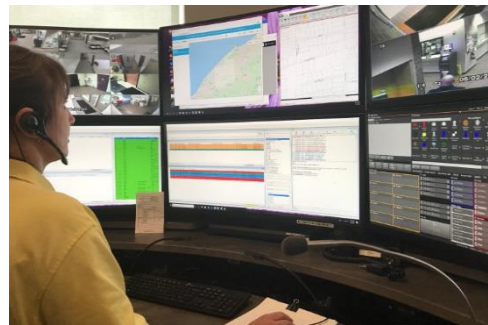
The Records Unit reports all criminal cases and arrests through the Ohio Incident Based Reporting System (OIBRS). Additionally, they submitted all accident report data to the State of Ohio. This benefits all who seek to obtain accident reports, by allowing easy access to them through the Ohio BMV website.

Communications Division

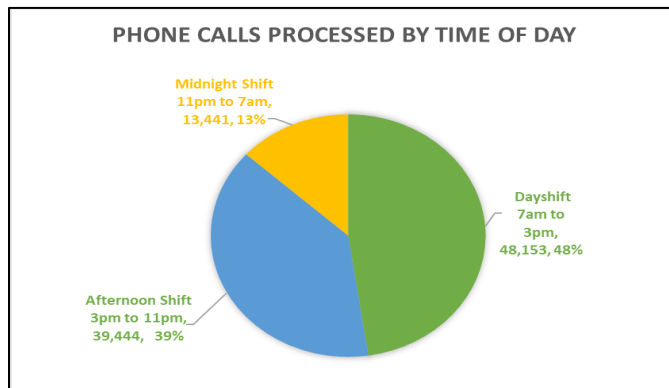


The Mentor Safety Forces Communications Unit is committed to providing efficient, attentive, quality service to the residents and safety forces we serve. We promote TEAMWORK in our center; RESPECT those who have given us their trust; are ACCOUNTABLE to those we serve; maintain INTEGRITY in the performance of our duties and DEDICATE ourselves to the profession we have chosen.

Mentor's Public Safety Emergency Telecommunicators answered 101,294 incoming emergency and non-emergency telephone calls in 2022. Of those calls, 13,607 were 9-1-1 calls, with close to 58% originating from mobile devices. Telecommunicators dispatched 37,661 police incidents, 9,187 fire rescue incidents, 30 MABAS alarms and entered 557 warrants into LEADS/NCIC.



438 personnel notification/recalls were sent out to activate key staff needed for various incidents.



National standards require that 90% of 9-1-1 calls be answered within 15 seconds. Mentor's communications center far surpassed national standards again in 2022 with 100% of all 9-1-1 calls being answered in under 7 seconds.

Dayshift continued to be our busiest shift for incoming phone calls to the center with close to 50% of all calls

coming in between 7:00am and 3:00pm.

Several personnel changes occurred within the Communications Unit in 2022. Dispatcher Millard Woods retired December 30th, 2022, following 24 years of service. Dispatchers Jeff Vilks and Keri Thomas resigned to pursue other career opportunities. Part-time Dispatcher Megan Francis was hired into a full-time position and successfully completed all phases of her training effective November, 2022. Zane Lewis joined the dispatch team on November 7th and is currently in call-taker training. Dispatcher Michele MacDonald re-joined the center in a part-time capacity in March.



With recent openings in Dispatch presented to this unit in 2022, much effort was placed into recruitment and hiring. A 9-1-1 Emergency Dispatcher requires unique skills and must be able to learn and employ complex police and fire protocols to manage critical incidents effectively. To find applicants capable of the fulfilling this position, the hiring process involves numerous steps, beginning with a CitiCall test. CitiCall tests measure various skills to include decision making, data entry, memory recall, prioritization, judgement, communication, and others. Candidates must also pass a behavioral



assessment and polygraph, prior to a final background investigation conducted by the police Detective Bureau.

Installation of the new Zetron Max Fire Station Alerting began in 2022 and is expected to be implemented in early 2023. The new IP based system eliminates “tone stacking” by alerting all five fire stations simultaneously. This functionality will shave a minimum of 30 seconds off dispatch time for large scale incidents and improve overall response times for fire and rescue.

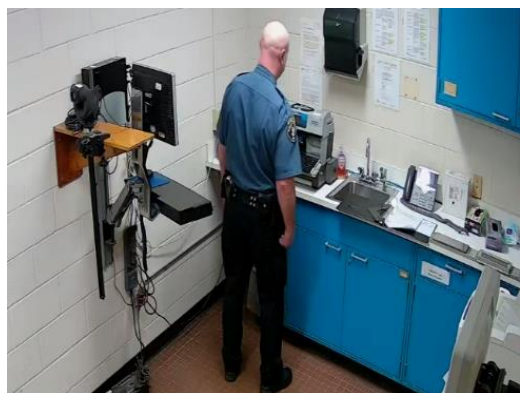
Corrections Division

The Corrections Division is an integral unit within the Mentor Police Department and plays a vital role in the criminal justice system. The Corrections Division ensures arrested persons are processed into the system, and when necessary housed in a clean and safe environment, until they can be released.

The Mentor City Jail is classified as a twelve (12) day facility with ten individual cells, two court holding cells, several specialty cells, and administrative offices. The Jail Facility is staffed twenty-four hours a day using a staff of seven (7) full-time Corrections Officers and one (1) part-time Corrections Officer.

Jail staff are responsible for the processing of arrestees (booking, fingerprinting, property maintenance and bond management), securing and caring for inmates, preparing inmates for court hearings, maintaining, and operating the jail’s ‘Intoxilyzer 8000’ for breath alcohol testing. Our staff are also responsible for in-house jail inspections and the overall security, safety, and cleanliness of the facility.

In 2022 a total of 1415 adults were processed through the Mentor City Jail, compared to 1257 in 2021. In 2022 there were 406 adults temporarily held for court appearances in



the Mentor Municipal Court, compared to 367 in 2021. Six (6) adults were sentenced by the Mentor Municipal Court to serve time in the Mentor City Jail, compared to four (4) in 2021. Corrections Officers were responsible for collecting bonds and fines for the Mentor Municipal Court when the court was closed. In 2022 a total of \$152,132.00 in bonds and fines were collected by corrections personnel.



In 2022, 36 juvenile offenders were processed in the jail, compared to 22 in 2021. In compliance with the Juvenile Justice and Delinquency Prevention Act, quarterly reports were completed and forwarded to the Ohio Department of Youth Services.

	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Prisoners Processed	1728	1016	1257	1415
People Sentenced	17	8	4	6
People Temporarily Held	708	363	367	406
Juveniles Processed	24	29	22	36

The Mentor City Jail continued to maintain effective per day housing costs by maintaining proper food service management. A total of 1975 meals were served in 2022. Meals served in the Mentor City Jail are approved by the State Dietician and inspected by the Health Department on an annual basis.

	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Meals Served	2757	1535	1908	1975
Amount Spent	\$6,975.07	\$4405.94	\$5,818.29	\$7939.20

The Mentor City Jail continues to comply with current jail standards that are mandated by the Ohio Department of Rehabilitation and Corrections, Bureau of Adult Detention. In 2022, the Mentor City Jail was in 100% compliance with the Bureau of Adult Detention Jail Inspection.

On March 28, 2022, Officer Ryan Stakich was hired as a full-time Corrections Officer, and brings with him 19 years of experience with the Lake County Sheriff's Office Jail. Officer Stakich successfully completed his training on May 21, 2022.

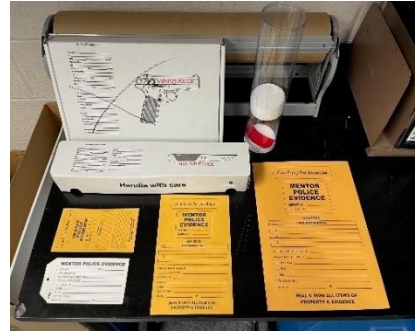
On April 12, 2022, Officer Jonathon Scimenenes was hired as a full-time Corrections Officer, filling the vacant position left by retired corrections officer Nancy Gasber, who resigned on October 22, 2021. Officer Scimenenes successfully completed his training on May 25, 2022.

During 2022, the Mentor Maintenance Department installed new hot and cold-water lines to all sinks in the jail cells. In addition, new countertops were installed in the Corrections Officers' Jail Office.

All full-time Corrections Officers received 31 hours of training in 2022. This training included: Corrections Unit policies and procedures, suicide prevention, fire extinguisher training, 'Stress, the Corrections Officer's Silent Killer', 'Survival Tips If You Are Taken Hostage', 'Fentanyl Exposure: 5 Safety Tips for Corrections Officers' and the Prison Rape Elimination Act (PREA), among other topics.

Property & Evidence

The Property and Evidence Unit falls under the Support Services Division of the Police Department. Its primary function is to provide a safe and secure location for all items turned into or collected by the department. This unit is tasked with making sure the evidence is ready for court, or in cases of found property, held until the rightful owner can be notified to claim their belongings. We strive to give quick and efficient service to the Police Department, courts, and the public.



In 2022, the Property & Evidence Unit handled 3,890 pieces of property and evidence. Each item is tracked to include the case number, submitting officer, date and time of submission, and storage location. Documenting the transfer of any item from one person to another, or change in location, is known the “Chain of custody”. This includes evidence transferred from our facility to laboratory staff for analysis, to prosecutors or other officers of the court, investigators, and when evidentiary items are returned to Property and Evidence storage. “Chain of custody” is documented through our police safety

software and is critical to ensuring evidence is accepted in court. Once a case is adjudicated, this unit ensures property or evidence is returned to the rightful owner.

In December of 2022, all narcotics-related contraband from adjudicated cases was collected and boxed. In total 30 boxes were filled and turned over to the Lake County Narcotics Agency for safe disposal, weighing nearly 400 pounds.



YEAR	2018	2019	2020	2021	2022
Number of Property & Evidence Items Processed	4,741	4,891	4,129	4,620	3,890

Property & Evidence maintains equipment used by the officers. This includes radar and laser speed measurement equipment, AEDs, and radiological instruments used in the event of a radiological emergency at the Perry Nuclear Power Plant. We make sure that officers have access to equipment for the safe handling of any property or evidence, especially latex gloves. We maintain a supply of property and evidence packaging products to include different sized envelopes, paper bags, zip lock bags, boxes, liquid storage containers, and sealing tapes.



The Mentor Police Department creates a vast amount of digital photo and video content through use of digital cameras, building security cameras, in-car cameras, and body worn cameras. Property & Evidence is responsible for maintaining and distributing digital copies as needed. In many cases they send digital copies to prosecutors through a secure cloud service. In other cases, the unit burns digital content to DVD's as required for attorneys or public records requests. In 2022, over 685 hours were spent processing 2,820 videos. This is compared to 2021 when we spent over 620 hours processing 2,200 videos.



The Property and Evidence Unit continues to manage the Lake County Prescription Drug Drop Box located in the Police Department lobby. This bin is emptied weekly and sometimes more often. In 2022, 2000 pounds of unused prescriptions were collected and transported to the Lake County Narcotics Agency building for safe disposal.

Mentor Police Department Organizational Chart 2022

