



CITY OF MENTOR

FOOD VENDOR APPLICATION 2023

Thank you for your interest in participating as a food vendor at a Mentor event. To be considered for a vendor space, please fill out the following information. Please be advised that the City reserves the right to limit the types of foods and products available for sale at a Mentor event.

CONTACT INFORMATION

Company _____ Contact _____

Street Address _____

City _____ State _____ Zip Code _____

Daytime Phone _____ Cell _____ Email _____

EVENTS

Please check (all) events you would like to be considered for. Space: (FT) Food Truck (T) Tent (TR) Trailer

EVENT	SPACE	DATE(s)	Event Time	Fee
Mentor Rocks (Whole Season—Every Tuesday)	FT / T / TR	Jun 6 - Aug 29	7-9p	\$1,950.00
Mystic Mentor	FT / T / TR	July 29	TBA	\$125.00
Headlands Beach Fest	FT	Jul 15	11a-7p	\$125.00
Mentor Cruise-In	FT / T / TR	Aug 12	10a-4p	\$125.00
Mentor CityFest	FT/T / TR	Aug 18/19	4-11p/12-11p	\$500.00
Tunes at The Lagoons (price per day)	FT	Local Bands	7-9p	\$125.00
___June 9 ___June 23 ___July 14	___July 28	___Aug 11 ___Aug25		

MENU INFORMATION

Please list the food items you would like to sell, in order of importance to your stand. Due to the potential for duplication, the city reserves the right to limit menu items. Vendors may only sell items listed here and approved by the City of Mentor. No items may be added on the day of event(s). Beverage items (Coke, Pepsi, and Water) do not need to be listed, but other beverages such as juices or lemonade must be listed.

Menu Item	Price	Comments

VENDOR SPACE INFORMATION

SPACE REQUIREMENT

Food Truck/Trailer/Tent dimensions _____

ELECTRICAL

Is electrical hook-up required?	Yes	No	
What type of hookup is required?	120	240	
How many do you need?	20 Amp	30 Amp	50 Amp

WATER

CITYFEST ONLY Is water hook-up required:	Yes	No
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FOOD VENDOR AREA ACKNOWLEDGEMENT

All vendors selling food and beverages (excluding alcohol) during an event shall be located in the food vendor area.

The City of Mentor reserves the right for final approval of application. Placement of all vendor spaces is at the discretion of City staff.

Food vendors must meet all Lake County Health Department and Mentor Fire Department regulations along with displaying a current food service license as required by law. For Lake County Health Department Rules and Regulations use the following link, http://www.lcghd.org/food_safety.

Applicant Signature _____ Date _____

APPLICATION PACKET SUBMISSION

Return this completed Food Vendor Application and 2-3 photos of your food truck, trailer or tent.

All applications need to be submitted no later than February 17, 2023. Please do not send any form of payment at this time.

You will receive an email by March 8th with notifications of which events you were chosen for and a vendor contract.

Email

kuyasa@cityofmentor.com

Mail To

Maggie Kuyasa
City of Mentor Parks, Recreation & Public Facilities
8500 Civic Center Blvd.
Mentor, Ohio 44060

QUESTIONS

For additional information, contact Maggie Kuyasa at kuyasa@cityofmentor.com or (440) 974-5720 Monday - Friday, 9:00 AM to 5:00 PM.

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