



VENDOR APPLICATION

Thank you for your interest in Wildwood's Arts & Wine FEST. This one-day event attracts thousands of patrons and features exclusive artists and fine crafters from Ohio and surrounding states. This event will also feature wineries, live music, art education/demonstrations, food trucks, and so much more.

LOCATION

Wildwood Cultural Center, 7645 Little Mountain Road, Mentor, Ohio 44060

HOURS OF OPERATION

Saturday, June 22, 2024, from noon to 6 p.m. **RAIN OR SHINE!**

FEES

- \$90.00 Vendor Fee (fee is non-refundable)
- This is a juried event. Not all vendors whom apply will be guaranteed accepted!
- Fee must be accompanied with application via check/cash/money order to: *City of Mentor, Attention: Wildwood Arts & Wine FEST, 8500 Civic Center Blvd., Mentor, Ohio 44060*, or by providing credit card information on application.
- If application is not accepted fees will be returned!

HOW TO APPLY

- ALL VENDORS MUST submit a completed application with 4 current photographs of the products/artworks and at least 1 booth display photo.
- Applications and photos can be emailed to: Wildwood@cityofmentor.com Att: Wildwood Arts & Wine FEST or mailed to: City of Mentor, Attention: Wildwood Arts & Wine FEST 8500 Civic Center Blvd., Mentor, Ohio 44060.
- Once application is submitted, you will be notified within 10 days of your application status.
- The 2024 event will feature 60 exclusive vendors. Applications will be screened according to: originality, technique, craftsmanship, design and booth display.
- **Work created from kits, mass-produced or resale items will not be accepted. Any items sold that are not listed on application will be removed and vendors will forfeit the chance of returning in the future.**
- Applications received after June 9, 2024 are subjected to a \$20 late fee.

2024 GUIDELINES

Art/Crafts Acceptance

- **Categories accepted** are ceramics, drawing/pastels, fiber, garden art/metal, glass, jewelry, mixed media 2D and 3D, painting, photography/digital, printmaking, sculpture, traditional crafts, wearables/leather, wood and homemade specialty foods.
- **MEDIUMS AND DESCRIPTIONS ACCEPTED**
 1. **Ceramics:** Original clay and porcelain. No machine-made, mass-produced or commercial molds. Slip-cast work is allowed and designs must be artist originals.
 2. **Drawing/Pastels:** Original compositions utilizing pencils, crayons, charcoal, chalk, pastels, and ink.
 3. **Fiber:** Work crafted from fiber that is non-wearable, including baskets, weaving, rugs, and batik.
 4. **Garden Art/Metal:** Hand-crafted art intended for use in the garden. Metal includes original work by way of forging, hammering, or fabrication that is functional or decorative rather than sculptural. No assembled kits or pre-formed parts are allowed.
 5. **Glass:** Hand-crafted glass using glass blowing, fusing, casting, or kiln-forming techniques.
 6. **Jewelry:** All jewelry produced from metal, glass, clay, fiber, paper, plastic, or other materials. No commercial casts, molds, or production studio work. Artists whose process consists primarily of assembly and the use of commercially produced components must apply in the "Traditional Crafts" category.
 7. **Mixed Media, 2D:** any work intended for display on a wall that combines two or more media.
 8. **Mixed Media, 3D:** Original work from multiple materials with a multi-sided orientation.
 9. **Paintings:** Works created in oils, acrylics, watercolor, encaustic, etc. Pastels should apply in the drawing/pastels category.
 10. **Photography/Digital:** Photography: Photographic prints made from the artist's original image and processed by that artist, or under his or her direct supervision. Digital: Two-dimensional work created by the artist using computer technologies. May include scanned images, from the artist or other sources that have been modified through the use of computer programs. Work must be printed with archival quality materials and properly signed and numbered as a limited edition of no greater than 250.
 11. **Printmaking:** Signed and numbered limited-edition prints encompassing woodcuts, engraving, etching, mezzotint, screen-printing, or other traditional print methods.
 12. **Sculpture:** Three-dimensional original work done in any medium.
 13. **Traditional Crafts:** formerly Cottage Crafts; Traditional crafts may include culinary, soap, candles, beadwork, needlepoint, cross-stitch, quilting, brooms, dolls and toys, calligraphy, pressed flowers, and hand-embellishments or painting on items that were not made by the artist. Wearable fibers in this category may include painting or other embellishments on fabric that was not made by the artist. Jewelers, whose process consists primarily of assembly, mainly wire wrapping, and the use of commercially produced components such as charms and findings must apply in this category.
 14. **Wearables/Leather:** Original, handmade work such as clothing, hats, and fabric purses. Leather belts, purses, satchels, books, or journals.
 15. **Wood:** Furniture and works using wood as a primary medium, including musical instruments.
 16. **Homemade Specialty Foods:** Foods accepted must be unique and creative. All food vendors must follow current state guidelines.

Set- Up/Tear Down

- Each booth space is 14'x14' on a grassy surface.
- Vendors must supply canopy tent, tables and chairs for vendor space.
- Electricity is not available!
- The sale of products is limited to booth space only!
- This event will take place **RAIN OR SHINE!**
- Upon arrival, all vendors are to check in with the event representative at the 'check in' sign to receive directions for booth number and set-up location.
- Set-up hours are 7:00 a.m. to 11:30 a.m. on the day of the event.
- Cars must be removed from the event grounds no later than 11:30 a.m.
- Anyone arriving after 11:30 a.m. will be turned away, which will result in forfeiting booth space and fees for this year's event.
- Vendors are permitted to only park in the vendor parking area: located behind community gardens. Look for signage. Parking in a large parking lot will forfeit your 2025 acceptance into this event.
- The tent/table/booth display must remain up until 6 p.m. If you break down or leave early, you will forfeit your booth space for next year's event!
- Vendors must respect the City of Mentor's property and leave a clean booth space after packing up goods.

ADVERTISING/PROMOTION:

- Digital photographs are required to be sent via email to wildwood@cityofmentor.com. Photos will be used in online advertising.
- Corresponding emails will be sent to all participating vendors with updated set-up times and any other additional information for this year's event!

State and Local Guidelines

- Vendors are only permitted to sell items listed on the application; please be specific. Items not listed on the application will be removed and vendors will forfeit their booth space for next year's event!
- Vendors are prohibited smoke on grounds. The event staff has the right to remove the vendor from the grounds, resulting in forfeiting their booth space immediately!
- The abuse of alcoholic beverages or hazardous substances is not allowed on the event grounds. The event staff has the right to remove the vendor from the grounds, resulting in forfeiting their booth space immediately!
- Abusive language, hazardous, or offensive behavior will not be tolerated. The event staff has the right to remove the vendor from the grounds, resulting in forfeiting their booth space immediately!
- For specialty foods:
COTTAGE FOOD PRODUCTION: All baked and homemade foods for sale must be labeled according to the Ohio Department of Agriculture requirements. For further information, go to: <https://agri.ohio.gov/divisions/food-safety/resources/home-bakery/>
COTTAGE FOOD LAW: For a list of what foods are allowed and not allowed to be sold at the festival, go to: <https://agri.ohio.gov/divisions/food-safety/resources/cottage-food/>
- On-site food preparation requires a mobile license. For more information, go to: <https://www.lcghd.org/#>



2024 VENDOR APPLICATION

Name: _____

Artist Name: _____

Phone Number: _____

Email Address: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Business Website: _____

Business Facebook/Instagram Page: _____

List all art/products you will be selling, please be specific (any items sold at the event that are not listed below will be removed and you will forfeit the chance to return in the future):

Vendor Fee of \$90.00 can be made by submitting credit card information on application, or sending in a check or money order to:
Wildwood Arts & Wine Fest at

Att: City of Mentor, Wildwood Arts & Wine FEST, 8500 Civic Center Blvd., Mentor, Ohio 44060.

Credit Card #: _____ Exp Date (MM/YY): ___/___ CVC Code: _____ Amount: _____

With the acceptance of this application, I consent to abide by the regulations of this event as stated. I agree to indemnify and hold without reprisal The City of Mentor and/or the Community Arts Commission for any damage, loss or injury caused by any other person, fire, theft, water or accident. The event committee has the right to demand the release of any space for failure to comply with the rules and the reallocation of space, and to reject any application. This agreement is entered into in accordance with the laws of the State of Ohio.

Business Name (printed): _____

Signature: _____ Date: _____