



VENDOR APPLICATION

Thank you for your interest in Wildwood's Arts & Wine FEST. This one-day event attracts thousands of patrons and features exclusive artists and fine crafters from Ohio and surrounding states. This event will also feature wineries, live music, art education/demonstrations, food trucks, and so much more.

LOCATION

Wildwood Cultural Center, 7645 Little Mountain Road, Mentor, Ohio 44060

HOURS OF OPERATION

Saturday, June 21, 2025, from noon to 5 p.m. **RAIN OR SHINE!**

FEES

- \$90.00 Vendor Fee (non-refundable)
- This is a juried event. Not all applicants will be guaranteed acceptance!
- Applications must be submitted with the FEE
- Credit Card, Cash, Check or Money Order will be accepted
- If application is not accepted, fees will be returned

HOW TO APPLY

- **ALL VENDORS MUST** submit a completed application with 4 current photographs of the products/artworks and at least 1 booth display photo.
- Application and photos can be mailed to: City of Mentor, Attn: Wildwood Arts & Wine FEST, 8500 Civic Center Blvd., Mentor, Ohio 44060.
- Once application is submitted, you will be notified within 10 days of your application status.
- The 2025 event will feature 60 exclusive vendors. Applications will be screened according to originality, technique, craftsmanship, design and booth display.
- **Work created from kits, mass-produced, or resale items will not be accepted. Any items sold at the event that are not listed on the application will result in forfeiture to participate in future events.**
- Applications received after June 9, 2025 will be assessed a \$20 late fee.



2025 GUIDELINES

Art/Crafts Acceptance

- **Categories accepted** are ceramics, drawing/pastels, fiber, garden art/metal, glass, jewelry, mixed media 2D and 3D, painting, photography/digital, printmaking, sculpture, traditional crafts, wearables/leather, wood and homemade specialty foods.
- **MEDIUMS AND DESCRIPTIONS ACCEPTED**
 1. **Ceramics:** Original clay and porcelain. No machine-made, mass-produced or commercial molds. Slip-cast work is allowed and designs must be artist originals.
 2. **Drawing/Pastels:** Original compositions utilizing pencils, crayons, charcoal, chalk, pastels, and ink.
 3. **Fiber:** Work crafted from fiber that is non-wearable, including baskets, weaving, rugs, and batik.
 4. **Garden Art/Metal:** Hand-crafted art intended for use in the garden. Metal includes original work by way of forging, hammering, or fabrication that is functional or decorative rather than sculptural. No assembled kits or pre-formed parts are allowed.
 5. **Glass:** Hand-crafted glass using glass blowing, fusing, casting, or kiln-forming techniques.
 6. **Jewelry:** All jewelry produced from metal, glass, clay, fiber, paper, plastic, or other materials. No commercial casts, molds, or production studio work. Artists whose process consists primarily of assembly and the use of commercially produced components must apply in the "Traditional Crafts" category.
 7. **Mixed Media, 2D:** any work intended for display on a wall that combines two or more media.
 8. **Mixed Media, 3D:** Original work from multiple materials with a multi-sided orientation.
 9. **Paintings:** Works created in oils, acrylics, watercolor, encaustic, etc. Pastels should apply in the drawing/pastels category.
 10. **Photography/Digital:** Photography: Photographic prints made from the artist's original image and processed by that artist, or under his or her direct supervision. Digital: Two-dimensional work created by the artist using computer technologies. Work must be printed with archival quality materials and properly signed and numbered as a limited edition of no greater than 250.
 11. **Printmaking:** Signed and numbered limited-edition prints encompassing woodcuts, engraving, etching, mezzotint, screen-printing, or other traditional print methods.
 12. **Sculpture:** Three-dimensional original work done in any medium.
 13. **Traditional Crafts:** (formerly Cottage Crafts) Traditional crafts may include culinary, soap, candles, beadwork, needlepoint, cross-stitch, quilting, brooms, dolls and toys, calligraphy, pressed flowers, and hand-embellishments or painting on items that were not made by the artist. Wearable fibers in this category may include painting or other embellishments on fabric that was not made by the artist. Jewelers, whose process consists primarily of assembly, mainly wire wrapping, and the use of commercially produced components such as charms and findings must apply in this category.
 14. **Wearables/Leather:** Original, handmade work such as clothing, hats, and fabric purses. Leather belts, purses, satchels, books, or journals.
 15. **Wood:** Furniture and works using wood as a primary medium, including musical instruments.
 16. **Homemade Specialty Foods:** Foods accepted must be unique and creative. All food vendors must follow current state guidelines.

Set- Up/Tear Down

- **Each booth space is 14'x14' on a grassy surface.**
- Vendors must supply canopy tent, tables and chairs for vendor space.
- Electricity is not available!
- The sale of products is limited to booth space only!
- This event will take place **RAIN OR SHINE!**
- Upon arrival, all vendors must check in with the event representative at the "**check in**" sign to receive directions for booth number and set-up location.
- Set-up hours are 7:00 a.m. to 11:30 a.m. on the day of the event.
- Cars must be removed from the event grounds no later than 11:30 a.m.
- Anyone arriving after 11:30 a.m. will be turned away, which will result in forfeiting booth space and fees for this year's event.
- Vendors are only permitted to park in the vendor parking area located behind community gardens. Signage will be posted. Parking in the large parking lot will forfeit your 2026 acceptance into this event.
- The tent/table/booth display must remain up until 5 p.m. If you break down or leave early, you will forfeit your booth space for next year's event!
- **Vendors must respect the City of Mentor's property and leave a clean booth space after packing up goods.**

ADVERTISING/PROMOTION:

- Digital photographs are required to be sent via email to wildwood@cityofmentor.com. Photos will be used in online advertising.
- Emails will be sent to all participating vendors with updated set-up times and any other relevant information for this year's event!

State and Local Guidelines

- Vendors are only permitted to sell items listed on the application; please be specific. New items not listed will forfeit your booth space for next year's event!
- Vendors are prohibited to smoke on the grounds. The event staff has the right to remove the vendor from the grounds, resulting in forfeiting their booth space immediately!
- The abuse of alcoholic beverages or hazardous substances is not allowed on the event grounds. The event staff has the right to remove the vendor from the grounds, resulting in forfeiting their booth space immediately!
- Abusive language, hazardous, or offensive behavior will not be tolerated. The event staff has the right to remove the vendor from the grounds, resulting in forfeiting their booth space immediately!
- For specialty foods:
COTTAGE FOOD PRODUCTION: All baked and homemade foods for sale must be labeled according to the Ohio Department of Agriculture requirements. For further information, go to: <https://agri.ohio.gov/divisions/food-safety/resources/home-bakery/>
COTTAGE FOOD LAW: For a list of what foods are allowed and not allowed to be sold at the festival, go to: <https://agri.ohio.gov/divisions/food-safety/resources/cottage-food/>
- On-site food preparation requires a mobile license. For more information, go to: <https://www.lcghd.org/#>



2025 VENDOR APPLICATION

Name: _____

Artist Name: _____

Phone Number: _____

Email Address: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Business Website: _____

Business Facebook/Instagram Page: _____

List all art/products you will be selling, and please be specific (*any items sold at the event that are not listed below will result in forfeiture to return to next year's event*):

Vendor Fee of \$90.00 can be made by submitting credit card information on application, or sending in check or money order payable to the City of Mentor,

Mail to: City of Mentor, Attn: Wildwood Arts & Wine FEST, 8500 Civic Center Blvd., Mentor, Ohio 44060.

Credit Card #: _____ Expiration date (MM/YY): ____/____ CVC Code: _____

With the acceptance of this application, I consent to abide by the regulations of this event as stated. I agree to indemnify and hold without reprisal The City of Mentor and/or the Community Arts Commission for any damage, loss or injury caused by any other person, fire, theft, water or accident. The event committee has the right to demand the release of any space for failure to comply with the rules and the reallocation of space, and to reject any application. This agreement is entered into in accordance with the laws of the State of Ohio.

Business Name (printed): _____

Signature: _____ Date: _____