

CITY OF MENTOR
APPLICATION FOR APPEAL
Board of Building and Zoning Appeals

VAR- _____ - _____ - _____

1) Address: _____ 2) Zoning Classification _____

3) Parcel Number: _____

4) Name and Address of Applicant: (Please Print)

Name of Applicant (s): _____

Contact Person (if other than applicant): _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Daytime Phone: _____ Email Address: _____

5) Name and Address of Property Owner: (Written authorization required if different than applicant)

Name of Owner (s): _____

Contact Person (if owner is a company): _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Daytime Phone: _____ Email Address: _____

Please read the attached instructions

6) Nature of Appeal:

7) Nature of Hardship or Practical Difficulty (per § 1131.08 M.C.O.):

8) Statement of Justification (per § 1131.08 M.C.O.):

9) Sketch illustrating variance and surrounding conditions (14 copies if exhibit is larger than 11" x 17")

PLEASE READ:

10) The undersigned applicant hereby applies for a variance or appeals for relief from a municipal administrative ruling on the basis of the representations contained herein, all of which the applicant affirms to be true. The applicant further indicates by his/her signature that he/she is in receipt of the Board's Rules of Procedure and that he or she has read and understands said rights which include the following:

A) The applicant may present documentary evidence or give testimony him or herself or by other witnesses either under oath or not under oath, at the applicant's choice, unless otherwise required by the Board in support of his/her appeal and may question witnesses and members of the City administration, other than legal counsel. Unless requested, the Board will assume that the applicant does not wish to have the evidence presented under oath.

B) The applicant may refute evidence and testimony offered in opposition to its position, arguments, or contentions.

11) The Decision of the Board is not final until the minutes of the meeting are approved. If no objections are raised by any party at the meeting the applicant may sign an Acceptance of Conditional Approval prior to the minutes being approved to obtain a building permit. _____ (Initial)

12) A permit must be obtained prior to the start of construction _____ (initial)

13) Applicant Signature: _____ Date: _____

14) Anticipated Date of Hearing: _____ 7:00 p.m.

FEES: Residential Application \$150

Non-Residential \$200

(REVISION. 1/2022 ALL OTHER VERSIONS ARE OBSOLETE)