



CITY OF **MENTOR**

8500 Civic Center Boulevard, Mentor, Ohio 44060-2499 • (440) 255-1100 • www.cityofmentor.com

2024-2025 Deer Hunting Permit Packet

Complete the following forms, and return them to the City of Mentor Department of Parks and Recreation located on the second floor of City Hall 8500 Civic Center Blvd. Mentor, OH 44060:

- Hunting application
- Permission to hunt/retrieve form(s)
- City of Mentor hunting agreement form
- Archery proficiency test form

Please note the city of Mentor will not process packets without all proper signatures and completed forms.

Last Date to Apply: December 1, 2024

Upon return please bring your **driver's license** as well as your **State of Ohio hunting license**. At this time the City of Mentor will begin processing your application, confirming property owner permission, lot size and safe hunting areas on the proposed property or properties.

If your application is approved, you will be contacted by a representative of the City of Mentor who will issue a 2024-2025 hunting permit. If you are approved you will receive parking tags to be displayed in your vehicle while actively hunting as well as a City of Mentor hunting permit number, which is required to be displayed on your tree stand as well as all arrows/bolts that will be on your person while actively hunting.

While you are hunting it is your duty to know The State of Ohio hunting rules and regulations as well as the regulations in the City of Mentor hunting agreement form. **If you harvest a deer it is your duty to abide by the State of Ohio regulations on game checking as well as return the City of Mentor deer harvest form to the City of Mentor Police Department within 24 hours or report via the website at www.mentornature.com.**

Please keep in mind that the Chief of Police has the right at any time to revoke hunting privileges for any reason. Safety is the City of Mentor's main concern, and any improper or illegal behavior will result in relinquishment of your permission to hunt in the City of Mentor. Thank you in advance for your attention to the information, regulations, and due processes that the City of Mentor enforces with its hunting permit. If you have any questions regarding this packet or the application process, please call the City of Mentor Natural Resources Division at (440) 974-5717 Monday through Friday 8:00 AM to 5:00 PM.



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Permission to Hunt Form

I, _____ grant permission for _____ to hunt deer on my property at _____ Mentor, Ohio 44060 during the 2024-2025 deer hunting season (bow hunting only) with no special conditions, unless otherwise stated below. I understand that it is the hunter’s responsibility to comply with all state and local laws as well as receive a deer hunting permit from the City of Mentor. I can best be reached at, phone number _____.

Special Conditions of Agreement (ie no hunting on certain days of the week):

Property Owner Signature and Date

RELEASE AND WAIVER

I, _____ in exchange for permission to hunt deer on the above mentioned property, do hereby for myself, my heirs, executors, administrators, agents and assigns, fully and forever release and discharge the above named property owner and spouse, if applicable, their heirs and assigns from any and all claims, demands, causes of action, damages, cost, loss of services, expenses and any and all claims whatsoever, both in law and equity, which could arise on account of my pursuit of hunting activities on the property and which might result in personal injury, death or property damage to myself.

Hunter’s Signature and Date



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Hunter's Signature and Date



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Permission to Hunt Form

I, _____ grant permission for _____ to hunt deer on my property at _____ Mentor, Ohio 44060 during the 2024-2025 deer hunting season (bow hunting only) with no special conditions, unless otherwise stated below. I understand that it is the hunter’s responsibility to comply with all state and local laws as well as receive a deer hunting permit from the City of Mentor. I can best be reached at, phone number _____.

Special Conditions of Agreement (ie no hunting on certain days of the week):

Property Owner Signature and Date

RELEASE AND WAIVER

I, _____ in exchange for permission to hunt deer on the above mentioned property, do hereby for myself, my heirs, executors, administrators, agents and assigns, fully and forever release and discharge the above named property owner and spouse, if applicable, their heirs and assigns from any and all claims, demands, causes of action, damages, cost, loss of services, expenses and any and all claims whatsoever, both in law and equity, which could arise on account of my pursuit of hunting activities on the property and which might result in personal injury, death or property damage to myself.

Hunter’s Signature and Date



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Permission to Retrieve Form

*Indicates Only Permission to Retrieve; Not needed if landowner has given permission to hunt

I, _____ grant permission for _____ to retrieve deer on my property at _____ Mentor, Ohio 44060 during the 2024-2025 deer hunting season (bow hunting only). I understand that it is the hunter's responsibility to comply with all state and local laws as well as receive a deer hunting permit from the City of Mentor. I can best be reached at, phone number _____.

Property Owner Signature and Date

RELEASE AND WAIVER

I, _____ in exchange for permission to retrieve deer on the above mentioned property, do hereby for myself, my heirs, executors, administrators, agents and assigns, fully and forever release and discharge the above named property owner and spouse, if applicable, their heirs and assigns from any and all claims, demands, causes of action, damages, cost, loss of services, expenses and any and all claims whatsoever, both in law and equity, which could arise on account of my pursuit of hunting activities on the property and which might result in personal injury, death or property damage to myself.

Hunter's Signature and Date



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Hunting Agreement

The PROPERTY OWNER wishes to permit the HUNTER to hunt on the referenced properties in accordance with the rules of the City of Mentor; and WHEREAS, said real property upon which said hunting shall be permitted is as follows:

1. Size of hunting area (no more than 5 of the total number of adjoining parcels must equal or exceed 3 huntable acres, without permission from the Chief of Police).
2. A hunting area must be approved by the City of Mentor prior to any hunting.

WHEREAS, the PROPERTY OWNER and HUNTER wish to set forth herein the terms and conditions under which the hunting shall take place. The PROPERTY OWNER and HUNTER agree to the following:

1. PROPERTY OWNER hereby grants permission to the HUNTER to hunt the above reference PROPERTY OWNER'S land during the State Ohio Division of Wildlife Bow Season, or the timeframe as set by the City of Mentor, provided that the terms and conditions set forth herein below are satisfied.
 - A. The HUNTER shall have a valid hunting license and appropriate deer tags as required by the State of Ohio Division of Wildlife regulations for the 2024-2025 hunting season.
 - B. The HUNTER uses no weapon except a bow and arrow, longbow, compound bow or crossbow during the hunting season.
 - C. The HUNTER shall provide proof of passing an archery proficiency test as set by the City of Mentor. The HUNTER must use the type of weapon that they qualify with to hunt (longbow/compound/crossbow).
 - D. The HUNTER shall have in his/her possession at all times while hunting: a city hunting permit, a valid photo I.D, and a functioning cell phone assigned with the same number listed on the permit application.
 - E. The HUNTER agrees to hunt only within the HUNTING AREA designated by the City of Mentor.



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- F. The HUNTER agrees to park his/her motor vehicle in areas designated by the PROPERTY OWNER and place the parking permit/tag in a place clearly visible through the front windshield of the vehicle while hunting.
 - G. The HUNTER agrees to conduct him or herself in a legal and responsible manner as a guest on the PROPERTY OWNER'S land. The HUNTER agrees to respect the PROPERTY OWNER'S land and agrees to leave the property in the condition the HUNTER found it.
 - H. The HUNTER shall not hunt less than 100 feet from any property line, public or private street, or public or private drive. All shots taken by the hunter must be directed on to the property for which they have permission to hunt.
 - I. The HUNTER agrees to follow all State of Ohio Division of Wildlife rules and regulations for deer hunting.
 - J. The HUNTER agrees to refrain from recording any video footage or photographic imaging of any kind with any devices, including via the use of cellular or smart phones, pertaining to any hunting activity within the City of Mentor.
 - K. HUNTERS must be eighteen (18) years of age or older in order to apply for a hunting permit. No minors will be allowed to hunt within the city.
2. Additionally, the PROPERTY OWNER and HUNTER agree to the following provisions:
- A. The HUNTER agrees to hunt from a tree stand, which shall be a minimum of eight (8) feet off the ground.
 - B. The HUNTER agrees not to place any hunting equipment (tree stands, ladders, bait, weapons, etc.) within the hunting area any earlier than two (2) weeks prior to permissible city hunting. The HUNTER also agrees to remove all hunting equipment from the hunting area no later than two (2) weeks after the close of permissible city hunting.
 - C. The PROPERTY OWNER and the HUNTER acknowledge that all required forms must be submitted and approved by the City of Mentor prior to each hunting season.



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- D. The HUNTER shall immediately remove carcass and entrails from the OWNER'S PROPERTY, unless the PROPERTY OWNER agrees to burial on the PROPERTY. Field dressing will be shielded from public view and no entrails will be left in the open or in plain view.
- E. The PROPERTY OWNER/OWNERS and the HUNTER shall preview the property boundaries prior to hunting. All hunting locations within the hunting area are subject to city approval prior to hunting.
- F. The PROPERTY OWNER agrees that the City of Mentor shall determine the number of hunters allowed per hunting area.
- G. All harvested deer must be reported by the HUNTER by returning a harvest form to the City of Mentor Police Department within 24 hours of the harvest or by reporting the same through the city's website within the same time period.
- H. The HUNTER shall immediately notify the City of Mentor Police Department any time the HUNTER wounds a deer and loses sight of it.
- I. The HUNTER shall immediately notify the City of Mentor Police Department if a wounded deer leaves the approved hunting area.
- J. The HUNTER may track a wounded deer on public right of ways and on public property, however, he/she is not allowed to carry his/her weapon onto public right of ways or public property. The HUNTER shall immediately notify the City of Mentor Police Department if a wounded deer is tracked onto a public right of way or public property and requires further measures for harvesting.
- K. The HUNTER shall clearly mark his/her arrows and tree stands with their city permit number for hunter identification.
- L. The Chief of Police may revoke anyone's permission to hunt in the city at any time if he determines it is in the best interest of the public.
- M. The Chief of Police may deem a property unsuitable or any portion thereof for hunting at any time if he determines it is in the best interest of the public.



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- N. A city representative or police designee has the right to enter any property where permission has been given to hunt if it pertains to hunting and/or public safety.



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Signatures of all landowners and the hunter are required on this page

City of Mentor Hunting Agreement Signatures

_____ Property Owner 1	_____ Signature	_____ Date
_____ Property Owner 2	_____ Signature	_____ Date
_____ Property Owner 3	_____ Signature	_____ Date
_____ Property Owner 4	_____ Signature	_____ Date
_____ Property Owner 5	_____ Signature	_____ Date
_____ Property Owner 6	_____ Signature	_____ Date
_____ Property Owner 7	_____ Signature	_____ Date
_____ Property Owner 8	_____ Signature	_____ Date
_____ Property Owner 9	_____ Signature	_____ Date
_____ Property Owner 10	_____ Signature	_____ Date
_____ Hunter	_____ Signature	_____ Date



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City of Mentor Archery Proficiency Test

In order to qualify to hunt in the City of Mentor a proficiency test is required. The test consists of taking five shots at a NFAA 40 cm target at a distance of 20 yards. No shots are to exceed the fourth ring, a minimum of 22 out of a possible 25 is required and there will be no practice shots prior to testing.

Name

Address

City State, Zip Code

THE FOLLOWING SECTION IS ONLY TO BE FILLED OUT BY THE TESTING EMPLOYEE/WITNESS.

This archery proficiency test was taken by the above hunter. This test was taken with a NFAA 40 cm target at a distance of 20 yards. The hunter took five shots, none of which exceeded the fourth ring, and scored a minimum of 22 of 25 points. THERE WILL BE NO PRACTICE SHOTS TAKEN PRIOR TO TESTING.

Bow Type Used (circle one): **Compound** **Crossbow** **Longbow**

Test Passed (circle one): **YES** **NO** Archery Test Score: _____/25

Testing Facility

Testing Facility Address

Employee/Witness Name

Employee/Witness Signature Date

HUNTER SIGNATURE REQUIRED

Hunter Name

Hunter Signature

Date



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City of Mentor Deer Harvest Form

If you harvest a deer it is your duty to abide by the State of Ohio regulations on game checking as well as return the City of Mentor deer harvest form to the City of Mentor Police Department **within 24 hours** or report online at **www.mentornature.com** **within 24 hours**.

Hunter Name: _____ Permit Number: _____

Date of Harvest: _____ Time of Harvest: _____

Location of Harvest: _____

Circle One: Doe Button Buck Buck Number of Points: _____

This form is property of the City of Mentor Parks and Recreation Department do not send to ODNR.

Hunter Name: _____ Permit Number: _____

Date of Harvest: _____ Time of Harvest: _____

Location of Harvest: _____

Circle One: Doe Button Buck Buck Number of Points: _____

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Hunter Name: _____ Permit Number: _____

Date of Harvest: _____ Time of Harvest: _____

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