



## INFORMAL REZONING CHECKLIST MUNICIPAL PLANNING COMMISSION

An informal rezoning plan is required to be prepared by persons professionally qualified to do such work and submitted as part of this review.

### **PLAN:**

- \_\_\_\_\_ Name of Development
- \_\_\_\_\_ Name & Address of Developer and Owner (if different)
- \_\_\_\_\_ North Arrow, Date and Number of Sheets
- \_\_\_\_\_ Scale 1" = 50' or larger
- \_\_\_\_\_ Conceptual Rezoning Plan (indicating number of lots, proposed setbacks, open space, parking areas and/or building location)
- \_\_\_\_\_ Existing topography at 2' contour intervals of the property to be rezoned and extending at least 300' outside of the proposed site, including property lines, easements, street right-of-way, existing structures, trees and landscaping features existing thereon
- \_\_\_\_\_ Proposed vehicular and pedestrian traffic patterns
- \_\_\_\_\_ Size, location & type of vehicular ingress & egress for site & existing drives adjacent within 50' of the site
- \_\_\_\_\_ The location of all existing structures
- \_\_\_\_\_ Proposed assignment of use and subdivision of land including private land and common land
- \_\_\_\_\_ Conceptual architectural plans for buildings
- \_\_\_\_\_ A Tree Management Plan showing the location, size and species of existing trees of at least five (5) inches in caliper measured fifty-four (54) inches above the ground to be preserved and preliminary drawings showing proposed landscape treatment

### **Miscellaneous Documents:**

- \_\_\_\_\_ Trip Generation Study