



## CITY OF MENTOR CODE ENFORCEMENT COMPLAINT FORM

### **CONTACT INFORMATION:**

Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Do you prefer to remain anonymous?  Yes  No

\*It is important for us to be able to contact you with any questions about the complaint.\*

If need be, do you authorize Code Enforcement to view violation from your yard?  Yes  No

\*Contact information is required in order for Code Enforcement Officer to access your property.\*

### **DETAILS OF THE COMPLAINT/ISSUE:**

Name (if known) \_\_\_\_\_

Street Address (of complaint/issue): \_\_\_\_\_

**Describe the nature of your complaint/issue:**

**Any special circumstances concerning the complaint:** (i.e. tree was struck by lightning or stop sign is not visible and causes a safety hazard. Please provide pictures if possible.)

Code Enforcement Use Only:

DATE: \_\_\_\_\_ TIME: \_\_\_\_\_ SECTOR: \_\_\_\_\_

ASSIGNED TO: \_\_\_\_\_

Mentor Municipal Center, 8500 Civic Center Boulevard, Mentor, Ohio 44060-2499 [www.cityofmentor.com](http://www.cityofmentor.com)  
Department of Planning and Development, Code Enforcement Division. Phone 440-974-5792 Fax 440-205-3605  
Email [codeenforcement@cityofmentor.com](mailto:codeenforcement@cityofmentor.com)