

ARTIST APPLICATION



Saturday, June 16, 2018
10:30 a.m. to 5 p.m.

APPLICATION DEADLINE: MAY 1, 2018

Please detach and return the Artist Contract

Mail to: Wildwood Fine Arts & Wine, City of Mentor,
8500 Civic Center Blvd., Mentor, OH 44060
(Save the bottom portion of this application for your records.)

Artist Application Contract

All Applicants

Submit this completed application with three (3) to five (5) current photographs of your work for each medium, a check for booth fee, and a self-addressed stamped envelope. Photographs will not be returned. Digital photographs may be sent via email to the Festival Committee at wintersteller@cityofmentor.com.

Booth fee

The booth fee is \$65 (\$75 after May 1). Check payable to the **City of Mentor**.

First-time Applicants

A separate check for the \$10 nonrefundable judging fee is also required. Check payable to the **City of Mentor**.

Applications must be postmarked **before May 1, 2018**.

The application fee will be refunded if an artist is not selected.

Wildwood Fine Arts & Wine Application

Please read carefully and keep for your records.

Dear Artists & Craftsmen:

The 38th Wildwood Fine Arts Festival is sponsored by Mentor's Community Arts Commission. Our goal is to encourage fine artists and fine craftsmen of the highest quality to participate. Proceeds benefit the Community Arts Commission to promote cultural arts.

Place, Date, & Time

Saturday, June 16, 2018, 10:30 a.m. to 5 p.m.

Wildwood Cultural Center,

7645 Little Mountain Road

Mentor, OH 44060

(440) 974-5735

wintersteller@cityofmentor.com

Media

The Festival Committee will be looking for original art and fine craft. Original art should be the focus of each artist's display, but reproductions may also be offered for sale. **Work created from kits, machine-made or mass-produced items or items for resale will not be accepted or offered for sale.** Artists are encouraged to demonstrate their skills during the show

Booth Space

Booth spaces are 12x12 feet. Electricity is not available. All artists and craftsmen attending must provide their own setups including a tent or canopy (not umbrellas), tables, chairs, stands, displays, and covers. Artists who do not have a tent or canopy on the day of the festival will not be allowed to participate in the show unless special arrangements have been made. Artists are responsible for reporting any applicable taxes to the State of Ohio.

Artist Name _____
(as it will appear in program)

Company Name _____
(as it will appear in program)

Phone _____

Address _____

City _____ State _____ Zip Code _____

Email Address _____

Please indicate medium/media

ceramics glass/enamel jewelry

painting/drawing prints/photography

textiles wood/metal/sculpture mixed media

Circle one preferred arrival time for setup--only 15 spaces per time slot

6:30–7 a.m. 7–7:30 a.m. 7:30–8 a.m.

8–8:30 a.m. 8:30–9 a.m. 9–9:30 a.m. 9:30–10 a.m.

With the acceptance of this application, I consent to abide by the regulations of this show as stated. I agree to indemnify and hold without reprisal The City of Mentor and/or the Community Arts Commission for any damage, loss or injury caused by any other person, fire, theft, water or accident. The Festival Committee has the right to demand the release of any space for failure to comply with the rules and the reallocation of space, and to reject any application. This agreement is entered into in accordance with the laws of the State of Ohio.

Signature _____

Date _____

Questions may be directed to **Linda Wintersteller** at **wintersteller@cityofmentor.com** or **Wildwood Cultural Center** at **(440) 974-5735**.

Set Up & Removal

Participants will be assigned times between 6:30 a.m. and 10 a.m. on Saturday, June 16, 2018 for arriving, unloading, and setting up their spaces. All participants will receive a packet of information containing the assigned time for setting up the space, a map of the festival grounds. This packet will be emailed to participants two weeks before the festival.

Arrive promptly. Unload your vehicle and then remove it to the vendors' parking area before putting up the tent or canopy and setting up your display. No vehicles will be permitted on the grounds between 10 a.m. and 5 p.m. to avoid the possibility of injury to the public, artists, and craftsmen. All displays must remain up throughout the festival (10:30 a.m. to 5 p.m.). Tear down will begin after 5 p.m. If you would prefer to set up your tent on Friday, June 15, 2018, indicate that on the application or contact the Festival Committee. The grounds are enclosed, but there will be no additional security provided.

The festival will go on, rain or shine. The festival will only be canceled if there is severe weather. Participants will then be notified by the Festival Committee and allowed to tear down.

Cancellation by Artist

Notice of cancellation must be received at least two weeks before the festival date to receive a refund less \$10 handling fee. If you must cancel, do so as early as possible so your space can be assigned to another artist or craftsman.

Cancellation by Committee

If the Festival must be cancelled due to weather, every effort will be made to reach each artist via email and telephone. Please call 440-974-5735 for weather updates.

Presented by: Mentor's Community Arts Commission