

## **FIRE INSPECTOR**

### **NATURE OF WORK**

This part-time individual will be responsible for inspection and investigation work in securing and maintaining compliance with fire prevention codes and regulations.

Work involves responsibility for ensuring acceptable standards of public safety through inspections of buildings and other installations and the enforcement of fire prevention codes and regulations. Work is performed under the general supervision and direction of the Chief Fire Inspector with independence in the performance of normal duties. Work is reviewed through conferences and reports or results obtained.

### **EXAMPLES OF ESSENTIAL JOB FUNCTIONS**

Inspects commercial, industrial, health care facilities, schools, churches, and other buildings and installations as assigned for fire hazards, efficiency of fire protection equipment, adequacy of fire escapes and fire exits, and general compliance with fire prevention codes, laws, and regulations.

Inspects hood fire suppression systems, fire alarm systems, sprinkler systems, fire hydrants, fuel storage tanks, and piping for effectiveness and compliance with fire prevention code.

Advises and instructs owners and occupants of buildings in fire prevention methods and the removal of fire hazards.

Serves notice of fire prevention code violations and conducts reinspection as necessary to secure compliance; cites appropriate parties for noncompliance.

Issue warnings or citations for illegal burning or blockage of fire lanes in response to citizens' complaints.

Attends fire code and building code review sessions as assigned.

Provides effective and efficient customer services and promotes and maintains responsive community relations.

### **OTHER JOB FUNCTIONS**

Performs related duties as assigned.

### **REQUIREMENTS OF WORK**

Graduation from high school (or GED); experience in fire and rescue operations; or any equivalent combination of training and experience which provides the following knowledge, abilities, and skills:

PTFF  
Fire Inspector  
August 26, 2022

Considerable knowledge of the basic principles and practices of fire safety and inspection techniques.

Considerable knowledge of mechanical, chemical, and related characteristics of a variety of flammable and explosive materials.

Ability to read and interpret fire prevention laws, ordinances, rules, and regulations; to recognize and define fire hazards; and to recommend effective corrective measures.

Ability to maintain records; draw sound conclusions; communicate effectively orally and in writing; and to enforce regulations firmly, tactfully, and impartially.

Ability to establish and maintain effective working relationships with others.

#### **NECESSARY SPECIAL REQUIREMENTS**

Possession of valid Ohio driver's license.

State certification as a Fire Inspector.

#### **PHYSICAL DEMANDS**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to sit and talk or hear. The employee is required to stand; walk; use hands to finger, handle, or operate objects; reach with hands and arms; climb or balance; stoop, kneel, crouch, or crawl; and taste or smell.

The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus. The employee may occasionally be exposed to precarious places, wet and/or humid conditions, fumes or airborne particles, heat, and noise.