



# City of Mentor

8500 Civic Center Blvd. • Mentor, OH 44060-2499 • (440) 255-1100

## JOB OPPORTUNITY

DATE POSTED: February 11, 2025

### ARENA ASSISTANT Facility Attendant

The City of Mentor is looking to fill up to two vacancies for *Facility Attendant* position at the Civic Center Ice Arena. This position will serve as the acting Manager on Duty as needed. The position is responsible for opening/closing the facility, overseeing operations including training, enforcing policies and procedures, customer service and point of sale transactions, and must ensure a safe and welcoming environment for all customers. Minimum qualifications will include excellent communication skills and previous customer service experience, strong organizational and leadership skills. Position requires up to 28 hours of work per week. A valid driver's license and graduation from high school (GED) is required.

**Starting rate of pay:** \$16.00/hr.

Apply online at [www.workformentor.com](http://www.workformentor.com). Applications are also available in the Human Resource Office at the Mentor Municipal Center and **must be returned to HR**, 8500 Civic Center Blvd., Mentor, OH 44060. Positions will remain open until filled.

The City of Mentor is an Equal Opportunity Employer and will not discriminate in its employment practices due to an applicant's race, color, religion, sex, sexual orientation, gender identity, national origin and veteran or disability status.  
EOE/ADA