



City of Mentor

8500 Civic Center Blvd. • Mentor, OH 44060-2499 • (440) 255-1100

JOB OPPORTUNITY

DATE POSTED: Ongoing

**CITY OF MENTOR
9-1-1 EMERGENCY DISPATCHER
FT/PT POSITIONS AVAILABLE**

The City of Mentor is seeking Part-time and Full-time Emergency Communications Dispatchers who will be responsible for processing 9-1-1 emergency calls from the public and dispatching emergency units. Work entails exercising judgment in coordinating responses to situations which may affect the lives and safety of the public, and police and fire personnel. Work relies heavily on the use of complex computer and technical equipment. Customer service and multi-tasking skills are a must. High school graduation or GED. **No prior experience necessary, extensive training will be provided for the right candidate.** Must be able to work rotating shifts, weekends and holidays. Must pass *CritiCall 911 Pre-Employment* test and background investigation.

All positions start at approximately \$22.00 per hour, depending on qualifications.
Applications will be accepted until this position is filled.

Please visit www.cityofmentor.com to apply online. Applications are also available in the Human Resource Office at Mentor Municipal Center, 3rd Floor, 8500 Civic Center Blvd., Mentor, OH 44060.

The City of Mentor is an Equal Opportunity Employer and will not discriminate in its employment practices due to an applicant's race, color, religion, sex, sexual orientation, gender identity, national origin and veteran or disability status.
EOE/ADA