



City of Mentor

8500 Civic Center Blvd. • Mentor, OH 44060-2499 • (440) 255-1100

JOB OPPORTUNITY

DATE POSTED: July 26, 2024

PT FACILITY ATTENDANT/CUSTODIAN Springbrook Greenhouse

The City of Mentor is seeking a part-time Facility Attendant/Custodian for the new Mentor Springbrook Greenhouse facility. Responsibilities include, but are not limited to, being present before, during, and after rental events, cleaning and maintaining the overall appearance of the facility. Must work with renters to allow entrance to the facility, review checklist at the conclusion of the rental as well as securing the premises upon departure. Selected individual(s) must be able to work independently and as part of a team, must possess strong customer service skills, must be responsible and able to enforce building policies, work with guests in a calm and courteous manner. This position may require up to 28 hours of work per week and can include a varied schedule, mostly nights and weekends.

Hourly Pay Range: \$12.35-\$20.79/hr.

Please apply online at <https://cityofmentor.com/employment>. Applications are also available in the Human Resource Office, Mentor Municipal Center 3rd Floor, 8500 Civic Center Blvd., Mentor, OH 44060. Application will be accepted until the position is filled.

Applications will be reviewed upon receipt and will be accepted until the position is filled.

The City of Mentor is an Equal Opportunity Employer and will not discriminate in its employment practices due to an applicant's race, color, religion, sex, sexual orientation, gender identity, national origin and veteran or disability status. EOE/ADA