



# City of Mentor

8500 Civic Center Blvd. • Mentor, OH 44060-2499 • (440) 255-1100

## JOB OPPORTUNITY

DATE POSTED: September 15, 2023

### **RECREATION SPECIALIST I MENTOR SENIOR CENTER**

The City of Mentor is seeking an individual to work on a regular, *part-time* basis at the Mentor Senior Center with the Special Elders Program. This program is scheduled mid-day, Mon-Fri, working about 4½ hours per day, 3-4 days per week. Responsibilities include but not limited to planning, organizing, and carrying out activities for seniors who need assistance with cognitive and physical challenges; creating weekly activities and special events; coordinating volunteers, shopping for supplies/equipment needed for activities. Verbal and written communications skills, the ability to multi-task and a strong pleasant demeanor is preferred. The ideal candidate will have experience working with seniors who possess challenges such as mild dementia; must work well with other staff, as well as independently. Hourly pay range is \$12.42 - \$22.92 per hour.

*This position will remain open until filled.*

Please visit [www.cityofmentor.com/employment](http://www.cityofmentor.com/employment) to apply online. Employment applications are also available in the HR Office, Mentor Municipal Center 3<sup>rd</sup> Floor, 8500 Civic Center Blvd., Mentor, OH 44060.

The City of Mentor is an Equal Opportunity Employer and will not discriminate in its employment practices due to an applicant's race, color, religion, sex, sexual orientation, gender identity, national origin and veteran or disability status. EOE/ADA