



City of Mentor

8500 Civic Center Blvd. • Mentor, OH 44060-2499 • (440) 255-1100

JOB OPPORTUNITY

DATE POSTED: October 2, 2024

**CITY OF MENTOR
RECREATION SPECIALIST II
Mentor Senior Center
PT~KITCHEN COORDINATOR**

A **Kitchen Coordinator** is needed at the City of Mentor to oversee and provide assistance to the Senior Center kitchen program and related functions. Duties include meal planning, purchasing food/supplies, food preparation, supervision of cooks/volunteers, provide training, ensure **ServSafe** protocols are followed. This position primarily requires 4-5 hours of work during the morning every day (M-F).

Must be ServSafe certified (or certified upon hire). Strong cooking skills are preferred; previous restaurant management experience is a plus. Must be able to work independently as well as part of a team. HS graduate (GED) and State of Ohio DL or ID are required for background check.

Hourly Rate of Pay Starts at: \$16.50 / hr

Please apply online at cityofmentor.com/employment. Applications are also available in the Human Resource Office, Mentor Municipal Center 3rd Floor, 8500 Civic Center Blvd., Mentor, OH 44060. Position will remain open until filled.

The City of Mentor is an Equal Opportunity Employer and will not discriminate in its employment practices due to an applicant's race, color, religion, sex, sexual orientation, gender identity, national origin and veteran or disability status.
EOE/ADA