



# City of Mentor

8500 Civic Center Blvd. • Mentor, OH 44060-2499 • (440) 255-1100

## ***JOB OPPORTUNITIES***

**DATE POSTED:** March 21, 2023

### **PT RECREATION SPECIALIST I**

The City of Mentor is seeking an individual to work on a regular, part-time basis at the Senior Center with the ***Special Elders Program***. This program is scheduled mid-day Mon-Fri working about 10-15 hours per week. Responsibilities include but not limited to planning, organizing, and carrying out activities for seniors who need assistance with cognitive and physical challenges; creating weekly activities and special events; coordinating volunteers, shopping for supplies/equipment needed for activities.

Verbal and written communications skills and a strong pleasant demeanor is preferred. Experience with seniors who possess challenges, the ability to multitask, cooperate and work well with staff, as well as independently is a must; experience with seniors with mild dementia is desired.

Apply online [www.cityofmentor.com/employment](http://www.cityofmentor.com/employment). Applications are also available in the Human Resource Office, Mentor Municipal Center 3<sup>rd</sup> Floor, 8500 Civic Center Blvd., Mentor, OH 44060.

***Applications will be accepted until this position is filled.***

The City of Mentor is an Equal Opportunity Employer and will not discriminate in its employment practices due to an applicant's race, color, religion, sex, sexual orientation, gender identity, national origin and veteran or disability status.  
EOE/ADA