



# City of Mentor

8500 Civic Center Blvd. • Mentor, OH 44060-2499 • (440) 255-1100

## JOB OPPORTUNITY

DATE POSTED: February 27, 2025

**CITY OF MENTOR**  
**PT RECREATION SPECIALIST I**  
**Sports Coordinator**

The City of Mentor is looking to fill a part-time position at the Mentor Civic Recreation Center on Heisley Road. The Recreation Specialist **Sports Coordinator** will be responsible for assisting in the planning and organization of assigned youth and adult athletic leagues and programs; enforce policies and procedures of the facility, and provide a safe, clean, and welcoming environment for all. Minimum qualifications will include general knowledge of league sports, including but not limited to equipment, rules, and playing area, excellent communication skills, strong organizational and leadership skills, along with the ability to work independently as well as part of a team. Proven experience in a similar position is preferred. Position requires up to 28 hours of work per week with a varying schedule.

**The hourly range for this position will be:** \$15.00 - \$22.00

Apply online at [www.workformentor.com](http://www.workformentor.com). Paper applications are also available in the Human Resource Office at the Municipal Center and **must be returned to HR**, 8500 Civic Center Blvd. 3rd Floor, Mentor, OH 44060. Position will remain open until filled.

The City of Mentor is an Equal Opportunity Employer and will not discriminate in its employment practices due to an applicant's race, color, religion, sex, sexual orientation, gender identity, national origin and veteran or disability status.  
EOE/ADA