



# CITY OF MENTOR

## FOOD VENDOR APPLICATION

Thank you for your interest in participating as a food vendor at a Mentor event. To be considered for a vendor space, please fill out the following information. Please be advised that the City reserves the right to limit the types of foods and products available for sale at a Mentor event.

### CONTACT INFORMATION

Company \_\_\_\_\_ Contact \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Daytime Phone \_\_\_\_\_ Cell \_\_\_\_\_ Email \_\_\_\_\_

### EVENTS

Please check (all) events you would like to be considered for and calculate fee. Space: (FT) Food Truck (T) Tent (TR) Trailer

EVENT	SPACE	DATE(s)	Event Time	Fee
Mentor Rocks (Whole Season—Every Tuesday)	FT / T / TR	Jun 1 - Aug 31, 2021	7-9p	\$1,500.00
Perch Fest	FT	Aug 27/28/29, 2021	3-11p/11-11p/12-7p	\$375.00
Mentor On Tap & Uncorked	FT / T / TR	Jun 19, 2021	5-11p	\$125.00
Comedian Night	FT / T / TR	Jun 26, 2021	7-9p	\$125.00
Military Band Night (Novelty items only)	FT / T / TR	June 30, 2021	7-9p	\$125.00
Independence Day Concert & Fireworks	FT / T / TR	Jul 4, 2021	7-10:30p	\$125.00
Headlands Beach Fest	FT	Jul 17, 2021	11a-7p	\$125.00
Mystic Mentor	FT	Jul 31, 2021	11a-5p	\$125.00
Mentor CityFest	T / TR	Aug 20/21, 2021	4-11p/12-11p	\$475.00
Tunes at The Lagoons (price per day)	FT	Local Bands	7-9p	\$125.00
___June 12 ___June 26 ___July 17	___July 31	___Aug 14		
Saturday at The Lagoons (price per day)	FT	No Bands on these dates	10-7p	\$125.00
___June 19 ___July 3 ___July 10	___July 24	___Aug 7 ___Aug 21		

### MENU INFORMATION

Please list the food items you would like to sell, in order of importance to your stand. Due to the potential for duplication, the city reserves the right to limit menu items. Vendors may only sell items listed here and approved by the City of Mentor. No items may be added on the day of event(s). Beverage items (Coke, Pepsi, and Water) do not need to be listed, but other beverages such as juices or lemonade must be listed.

Menu Item	Price	Comments

**VENDOR SPACE INFORMATION**

**SPACE REQUIREMENT**

Food Truck/Trailer/Tent dimensions \_\_\_\_\_

**ELECTRICAL**

Is electrical hook-up required?	Yes	No	
What type of hookup is required?	120	240	
How many do you need?	20 Amp	30 Amp	50 Amp

**WATER**

**CITYFEST ONLY** Is water hook-up required: Yes No

**FOOD VENDOR AREA ACKNOWLEDGEMENT**

All vendors selling food and beverages (excluding alcohol) during an event shall be located in the food vendor area.

The City of Mentor reserves the right for final approval of application. Placement of all vendor spaces is at the discretion of City staff.

Food vendors must meet all Lake County Health Department and Mentor Fire Department regulations along with displaying a current food service license as required by law. For Lake County Health Department Rules and Regulations use the following link, [http://www.lcghd.org/food\\_safety](http://www.lcghd.org/food_safety).

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

Method of Payment Cash Check

Credit Card \_\_\_\_\_ EVP \_\_\_\_\_ Exp. \_\_\_\_\_  
(Visa, MasterCard or Discover)

**APPLICATION PACKET SUBMISSION**

Return this completed Food Vendor Application, along with your Liability Form, and 2-3 photos of your food truck, trailer or tent.

**Email**

[kuyasa@cityofmentor.com](mailto:kuyasa@cityofmentor.com)

**Mail To**

City of Mentor Parks, Recreation & Public Facilities  
8500 Civic Center Blvd.  
Mentor, Ohio 44060

**QUESTIONS**

For additional information, contact Maggie Kuyasa at [kuyasa@cityofmentor.com](mailto:kuyasa@cityofmentor.com) or (440) 974-5720, Monday - Friday, 9:00 AM to 5:00 PM.

**UPON APPROVAL, YOU WILL BE MAILED THE VENDOR CONTRACT AND LIABILITY FORM**

Rev: 010920AFL