



# STATEMENT OF AGENCY AND AUTHORIZATION

TAKE NOTICE that the following person:

\_\_\_\_\_  
(name of agent)

\_\_\_\_\_  
(street address)

\_\_\_\_\_  
(city, state and postal code)

shall, for the sole purpose(s) set forth herein, have the full authority to act as an agent for:

\_\_\_\_\_  
(Property Owner)

\_\_\_\_\_  
(street address)

\_\_\_\_\_  
(city, state and postal code)

shall be, for all purposes set forth herein, deemed an agent in the direct employment of the above-referenced for the following purposes (provide a complete description of the scope of the agency relationship):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

and shall have full power and authority to act in the name of the above-referenced, make application(s), receive information and notices, represent, and bind same in any matters falling within the scope of the purpose(s) set forth herein above.

The City of Mentor, its agents, officers, employees, Boards and Commissions, shall be entitled to rely upon this agency and authorization for all matters set forth herein above and it shall not be deemed revoked in any manner unless and until written notice of its revocation is received by the City of Mentor

Executed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
(signature of person granting legal authority)

\_\_\_\_\_  
(printed name)

\_\_\_\_\_  
(title and company, if applicable)

\_\_\_\_\_  
(signature of witness)

\_\_\_\_\_  
(signature of witness)

\_\_\_\_\_  
(printed name)

\_\_\_\_\_  
(printed name)

\_\_\_\_\_  
(address)

\_\_\_\_\_  
(address)

### DISCLAIMER

The foregoing is merely a sample of the type of form the City of Mentor would find acceptable to establish third-party authority to act on behalf of a person or legal entity. It is not intended to constitute legal advice and should never be utilized by anyone in any manner in lieu of the actual advice of independent legal counsel. The City of Mentor may accept other legal authorizations, such as powers-of-attorney. In addition, the City of Mentor may require additional documentary support to establish legal third-party authority to act and/or legal standing on a case-specific basis including, but not necessarily limited to, memorandums of trust, corporate resolutions, partnership agreements, and contractual agreements.