



City of Mentor

8500 Civic Center Boulevard
Mentor, Ohio 44060-2499
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www.cityofmentor.com

Council-manager
government since 1963

June 20, 2023

Mr. Matthew LaMantia, Director
U.S. Department of Housing and Urban Development
Columbus Field Office
200 North High Street
Columbus, Ohio 43215-2499

Re: Request for Substantial Amendment of Unspent PY19 & PY20 CDBG-CV funds

Dear Mr. LaMantia:

This letter serves notice of the city of Mentor's intent to amend its PY19 & PY20 Annual Action Plan by reallocating **\$199,999** to PY2020 for proposed improvements at the Mentor Headlands Community Center to prevent, prepare and respond to the novel coronavirus.

Projects	Program Year	Original Allocation	(+) or (-)	Amount	Remaining
Stay-at-Home (#328)	2019	\$34,109.03	-	\$8,225.00	\$25,884.03
Business Restart (#336)	2020	\$44,121.00	-	\$44,121.00	\$0
Bridge-the-Gap (#351)	2020	\$147,653.00	-	\$119,170.97	\$0
Sub-Total		\$225,883.03		\$199,999.00	\$25,884.03
Mentor Headlands (#366) Community Center	2020	\$0	+	\$199,999.00	\$0

Per CDBG requirements, the city has published a request for public comments in The News-Herald on Monday, March 6, 2023 and no comments were received. A copy of this notice is attached for your records.

Also, the Mentor City Council passed the attached Resolution No. 23-R-107 on April 18, 2023 authorizing the reallocation grant funds and amendment to the **PY 2019** and **PY 2020** Annual Action Plans.

Mentor is requesting HUD's concurrence for these proposed changes to the Annual Action Plan. Should you have any questions, please contact Kevin Grippi at grippi@cityofmentor.com or 440-974-5714.

Sincerely,

KENNETH J. FILIPIAK
City Manager

KJF/kg



COUNCIL CHAMBER
City of Mentor

City Manager
04/18/2023

RESOLUTION NO. 23-R-107

A RESOLUTION AUTHORIZING THE CITY MANAGER TO SUBMIT SUBSTANTIAL AMENDMENTS TO THE PROGRAM YEAR 2019 AND PROGRAM YEAR 2020 COMMUNITY DEVELOPMENT BLOCK GRANT ANNUAL ACTION PLANS, AND DECLARING AN EMERGENCY

WHEREAS, the City of Mentor has been designated as an “Entitlement Community” and a “Participating Jurisdiction” by the United States Department of Housing and Urban Development and such designation makes the City of Mentor eligible for Community Development Block Grant (CDBG) funds; and

WHEREAS, in response to the COVID-19 emergency, the City of Mentor was allocated an additional second round of CDBG COVID-19 funding in the sum of \$197,401 to prevent, prepare for and respond to the novel coronavirus; and,

WHEREAS, this allocation was utilized to fund the Small Business Employee Retention Grant Program; and,

WHEREAS, by authorization of a Substantial Amendment to the PY 2020 CDBG Annual Action Plan, the remaining \$191,774 is desired to be utilized for two program eligible improvements to the Mentor Headlands Community Center to provide funding assistance for rehabilitation activities to prevent, prepare, and respond to COVID-19 and other viruses; and,

WHEREAS, by authorization of a Substantial Amendment to the PY2019 CDBG Annual Action Plan, an additional \$8,225 is desired to be utilized toward the same eligible improvements to the Mentor Headlands Community Center, bringing the total rehabilitation activities cost estimates to \$199,999 in service to low to moderate-income persons in the area; and,

WHEREAS, further details of the Mentor Headlands Community Center rehabilitation are on file in the Office of the City Manager; and,

WHEREAS, details of the funds being reallocated have been published in a public notice on March 6, 2023 and comments were solicited through April 6, 2023 in accordance with law.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MENTOR, COUNTY OF LAKE, STATE OF OHIO:

SECTION 1. That the City Manager is authorized to submit substantial amendments to the PY2019 and PY2020 Community Development Block Grant Annual Action Plans and that such amendments are hereby approved for the purpose of funding rehabilitation activities to prevent, prepare, and respond to COVID-19 and other viruses at the Mentor Headlands Community Center, details which are on file with the Office of the City Manager.

COUNCIL CHAMBER
City of Mentor

City Manager
04/18/2023

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SECTION 2. That the sum of \$191,774 CDBG-CV funds received by the City of Mentor in additional PY 2020 funding from the CARES Act is and shall be reallocated to the Mentor Headlands Community Center rehabilitation project.

SECTION 3. That the sum of \$8,225 CDBG funds received in FY 2019 for PY 2020 is and shall be reallocated to the Mentor Headlands Community Center rehabilitation project.

SECTION 4. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 5. That this Resolution is hereby declared to be an emergency measure necessary for the preservation of the public peace, health, welfare, and safety of the inhabitants of this City, and for the further reason to respond to the need for COVID-19 prevention measures, wherefore, this Resolution must and shall take immediate effect in accordance with the provisions of Article III, §3.10 of the Charter of the City of Mentor.



President of Council

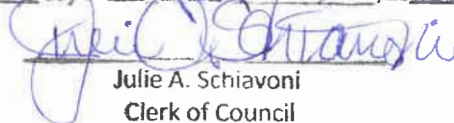
ADOPTED:

04/18/2023

ATTEST:


Clerk of Council

I, Julie A. Schiavoni, Clerk of Council of the City of Mentor, do hereby certify that the foregoing is a true and exact copy of Ordinance/Resolution No. 23-R-107 passed/adopted by the Council of the City of Mentor on the 18th day of April, 2023


Julie A. Schiavoni
Clerk of Council